Health Observations

GENERAL PLAN/APPROACH:

Staff will ensure that children’s health needs are identified, concerns are followed up on, and health observations are completed.

PROCEDURE:

1. Center staff will routinely perform health observations of children in the classroom, on the playground, while on field trips, during group sessions, etc.

2. Center staff will report health concerns to Health Services by phone call, e-mail or by sending in a completed Health Observation Form.

3. If center staff observe symptoms that might be seizure-related, such as “staring spells,” they will notify Health Services and complete a Health Observation Form for a minimum of four days.

4. Center staff are to contact Health Services with concerns about children on medication who are exhibiting a significant change in their ability to participate in daily classroom activities. Center Staff will complete a Health Observation Form for a minimum of four days and submit to Health Services for review and follow-up.

5. Health Services will keep Center Staff updated on the status of follow-up on their observations and concerns.