

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

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| <p>POLICY COUNCIL MEETING MINUTES September 20th 2022, 6:01pm of the meeting 1001 Beall Ln Medford, OR 97502</p> |
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PRESENT:

(PC) Teasha Patterson, Angela Alexander, Tammy Free, Sarah Nash

(STAFF) Katherine Clayton, Christine Russo, Shandi Phelps, Shanice Stringer, Yoana Martinez, Nikki Hill, Melissa Clark

Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson

Vice Chair-Anastasia Gray

Secretary-Vacant

Alternate Secretary- Vacant

Treasurer-Sarah Nash

Alternate Treasurer- Sandra Gill

Board Liaison- Tammy Free

Alternate Board Liaison-Noel Slocum

State Representatives- Angela Alexander and Melissa Clark

Alternate State Representative- Tammy Free

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson Chair called the meeting to order at 6:01pm. A Policy Council quorum was Established after roll call.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Sarah Nash SM moves to approve the August 2022 Policy Council Minutes. Angela Alexander State Rep seconds the motion to move to approve the August 2022 Policy Council Minutes. Any opposed no, any abstentions no, Motion was carried.

WARM-UP ACTIVITY

Christine Russo-PFCE Director

- Celebration and Certificates

Certificates for Policy Council members and Honoring Yoana and all she does!

CONSENT AGENDA

Katherine Clayton – HS Executive Director

1. PC Minutes
2. Meal Count 8,268 (adults 3,061)

3. Financial Statements/Credit Card Statements On track
4. Enrollment Report- funded 946 (248 closed due to lack of staff)

Angela Alexander Community Rep moves to approve the Policy Council Consent Agenda. Sarah Nash SM seconds the motion to approve the Policy Council Consent Agenda. Any opposed no, any abstentions no, Motion was carried.

Treasurer Report- Sarah Nash went over the treasurer's report

EXECUTIVE DIRECTOR'S REPORT

Kathrine Clayton- Executive Director

Successful Open Houses at Centers, Started services Sept 6th, 15 new employees at second NEO of the year. PJ's and the book programs are a partner again this year. Teachers \$30 and up, cooks \$18 and up. FA wages is the goal for this next year. Added 3 wellness days for staff to the calendar year.

Guidance for covid relief fund: we don't know if we have been approved to get it yet but we have the guidance on how to spend it and this time it is very flexible. Staffing and facilities are the main goals. We probably won't know for a couple months if we got the month.

Shanice Stringer, PFCE Manager – Center Sharing

Open house Orientation – keep kids and families together to experience the center as a whole. Focus on rebuilding relationships with families.

Announcements

Sarah Nash Treasurer

- Last PC meeting for 2021-2022
- PC Orientation 2022-2023 will be October 17th and 18th

Three things to take back to the center

Teasha Patterson

1. New PC Orientation will be October 17th and 18th
2. Hiring lots of positions, please apply and reach out to family and friends who want to apply as well
3. Possible new funds from Covid Relief fund

ADJOURNMENT

MOTION: Angela Alexander Community Rep made a motion to adjourn the Policy Council Meeting at 6:41pm; Tammy Free, CJHS seconded the motion to adjourn the Policy Council Meeting; Any opposed no, any abstention no Motion was carried