

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

Tuesday, August 17th 1:30 Pm-3:00pm
Via Microsoft Teams

PRESENT:

(PC)	Angela Alexander (Com Rep)	Carrie Parren (CP)	Crystal Pitts (EHSABC)
	Jamaya Obie-Brown (EHS GP)	Jamie Knight (ABC)	Jessica Barton (RIV)
	Jamey Owens (PV)	Jessika Castleberry (RDW)	Melissa Mahler (FTH)
	Sarah Peltier (OH)	Sarah Nash (RR)	Sarah Burgess (IV)
	Teasha Patterson (Com Rep)	Tammy Free (CJ)	

(STAFF)	Christine Russo PFCE Director	Lee Murphy- Parent Educator
	Tina Campbell, Fiscal Director	Stephanie Finch, 0-5 Assistant Director
	Yoana Martinez PFCE Interpreter/PC Service Area Assistant	

Policy Council Leadership Team 2020-2021

Chair- Jasmine Fleming
Vice Chair-Teasha Patterson
Secretary-Jessika Castleberry
Treasurer-Sarah Nash
Alternate Treasurer- Jamaya Obie Brown
Board Liaison-Jamie Knight
State Representatives- Angela Alexander and Jamie Knight
Alternate State Representative- Amy Conkey

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson (PC Vice Chair) called the meeting to order at 1:30 p.m. A Policy Council quorum was Established after roll call.

PUBLIC COMMENT PERIOD: No public comments

APPROVAL OF MINUTES

Jamaya Obie-Brown (Grants Pass EHS) moves to approve the Policy Council Minutes. Jessica Barton (Parkview GP) seconds the motion to move to approve the June Policy Council Minutes. none opposed; no abstentions, Motion was carried.

WARM-UP ACTIVITY

Christine Russo-PFCE Director/ Who lead the activity
- What fun thing/activity have you done with your child this summer?

CONSENT AGENDA

Stephanie Finch- 0-5 Assistant Director

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements

Jamie Knight (ABC) moves to approve the Policy Council Consent Agenda. Crystal Pitts (ABC EHS) seconds the motion to move to approve the Policy Council Consent Agenda. (None opposed / No abstentions) Motion was carried)

Treasurer Report- Sarah Nash went over the treasurer's report

EXECUTIVE DIRECTOR'S REPORT

Stephanie Finch- 0-5 Assistant Director

talked about the reopening plan for classrooms.

HS AND EHS DIRECTORS' REPORT

Stephanie Finch -0-5 Assistant Director

Summary of the reports presented

-In the fiscal year 2022, OHS will resume on-site reviews beginning January 2022 as conditions allow. If conditions do not allow, OHS will continue an off-site review.

- Terminology changes coming 21-22 aimed towards being more consistent. Changes will be gradual but immediate.

-All classrooms will be open in person at the start of the 21/22 school year.

Masks will be required for all staff and parents when inside the building. Students over age 2 are recommended to wear a mask but not required, masks will be offered.

Old Business

-No old business.

Training and Center Sharing- Tina Campbell, Fiscal Director

Single audit report was done by an outside agency in January 2021 and we received the results in June. The audit focuses on two areas: Financial Review and Program Compliance Review. The reports for both categories were "unmodified" where they found our statements to be true. Reviews are reported to the federal government and made public on the Federal Audit Clearinghouse website.

Committees

Board Report- Jamie Knight Board Liaison

-reported on PC and gave an overview of board meeting

-Kat gave her ED Report and shared results from year end staff survey.

-Board went in to executive session to discuss ED's performance and compensation.

-Consent agenda

-Treasurer's report

-Committee Reports: Early Childhood Advisory & PC Report both given by Jamie

-Next meeting is in September.

Announcements

-September is the last Policy Council meeting for 2020/2021 Policy Council.
School start dates: EHSD/Duration starts Aug. 30th. Part Day classes start Sep. 13th.

Three things to take back to the center

1. Mask guidelines for teachers, parents and children.
2. Audit reports went well and can be found at the Federal Audit Clearinghouse website.
3. Policy Council orientation for 2021/2022 is on October 19th and 20th.

ADJOURNMENT

MOTION: Angela Alexander (Community Rep) made a motion to adjourn the meeting at 2:25pm; Jamie Knight (ABC) seconded the motion to adjourn the meeting; (None opposed/ No abstention) Motion (was carried)