

# SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

## POLICY COUNCIL MEETING MINUTES

August 16<sup>th</sup> 2022 1:30-2:08pm

Via Teams

**Present:**

(PC) Anastasia Gray-PV Rep Catherine Ziel-EHSGP Jayme Hurd-CP  
Kelsi Snook- CP Sandra Beckham-EP Sandra Gill-EHS ABC  
Sarah Nash-SM Teasha Patterson- Com Rep

(STAFF) Christine Russo, PFCE Director  
Katherine Clayton, Executive Director  
Shanice Stringer, PFCE Manger  
Stephanie Finch- 0-5 Head Start Director  
Vedrene Holmes, Interim 0-5 Assistant Director  
Yoana Martinez, PFCE Admin Assistant

**Policy Council Leadership Team 2021-2022**

Chair- Teasha Patterson  
Vice Chair-Anastasia Gray  
Secretary-Vacant  
Treasurer-Sarah Nash  
Alternate Treasurer- Sandra Gill  
Board Liaison- Tammy Free  
Alternate Board Liaison-Noel Slocum  
State Representatives- Angela Alexander and Melissa Clark  
Alternate State Representative- Tammy Free

**CALL TO ORDER, ROLL CALL, AND GROUND RULES:**

Teasha Patterson community representative called the meeting to order at 1:36 A Policy Council quorum Was Established after roll call.

**PUBLIC COMMENT PERIOD:**

**APPROVAL OF MINUTES- Approvals/votes need to be in bold print**

**Jayme Hurd (CP) moves to approve the June Policy Council Minutes. Sandra Beckham (EP) seconds the motion to move to approve the June Policy Council Minutes. No one opposed , no abstentions, Motion was carried**

**WARM-UP ACTIVITY**

**Christine Russo-PFCE Director (or first/last name & position of presenter)**

**- Name of the activity**

A survey was shared to explain what your personality reflects on the quiz of choice. Parents were able to share what their survey results were or they were able to share what they are most excited about for this upcoming school year.

**CONSENT AGENDA**

**Stephanie Finch- 0-5 Head Start Director went over what the consent agenda (or first/last name & position of presenter)**

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements Enrollment Report-

**Sandra Gill (EHSABC) moves to approve the Policy Council Consent Agenda. Jayme Hurd (CP) seconds the motion to approve the Policy Council Consent Agenda. None opposed, no abstentions, Motion was carried**

**Treasurer Report- Sarah Nash went over the treasurer's report**

**EXECUTIVE DIRECTOR'S REPORT**

**Kathrine Clayton- Executive Director**

-Shoutout to our new Facilities director Todd, who comes with lots of experience and knowledge, we are super excited to have him on board

-There is an update to the Vaccination, Masking and test requirements on COVID-19, Our safety manager will be keeping us updated weekly as regulations can change quickly and we will accommodate as necessary per COVID Regulations.

Volunteers will take weekly tests; we do not need to mask in classrooms with children as long as our counties are not at high risk.

Catherine Ziel (EHS GP) Sandra Gill(EHSABC) Seconds the motion

**HS AND EHS DIRECTORS' REPORT**

**Stephanie Finch- 0-5 Head Start Director**

- There is an increase in the return to work incentive to \$2000 which will be given on preservice on August 25<sup>th</sup> as well as an increase on hiring sign in bonus to \$2000
- Non-bargaining staff will receive a bonus every year in October, depending on their years of service.
- We are partnering with Chanel 12 to help recruit children and staff.

**Old Business**

- None

**Committees**

- none

**Announcements**

**Anastasia Gray Vice Chair**

- Congratulations to Melissa Clarck who now forms part of the Head Start Team, we appreciate the time Melissa was part of PC
- Our last PC Meetings with be September 20<sup>th</sup> in person at the Main office in Beal Lane

**Three things to take back to the center**  
**Anastasia Gray Vice Chair**

- 1. Incentive for sign on bonus as well as staff return to work incentive**
- 2.**
- 3. New Policy Council will be recruiting a new team for 2022-2023**

**Name tag- Catherine Ziel, Jayme Hurd, Sandra Beckham**

**ADJOURNMENT**

**MOTION: Jayme Hurd (CP) made a motion to adjourn the Policy Council Meeting at 2:08; Catherine Ziel (EHS GP) seconded the motion to adjourn the Policy Council Meeting; No one opposed, no abstention Motion was carried**