

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

May 24, 2022 6:00pm to 8:00pm

Table Rock Fellowship

3610 N Pacific Hwy, Medford, OR 97501

PRESENT:

(PC) Anastasia Gray (PV) Dayleen Hibben (WCY) Melissa Clark (FTH)
Noel Slocum (PXT/Alt Board Liaison)
Sandra Gill (EHS ABC) Sarah Nash (SM) Teasha Patterson (Com Rep)

(Board) Angela Alexander (Com Rep/board member) Jamie Knight (Board) Michael Cohen (Board)
Martha Ibarra (Board)

(STAFF) Angelica Salazar, Executive Administrative Assistant
Christine Russo, PFCE Director
Deborah DeSarah, Finance Director
Jean Lehmann, Executive Administrative Assistant
Katherine Clayton
Kaycee Cottone, IS/ERSEA Director
Nikki Hill, PFCE Manager
Shandi Phelps, PFCE Manager
Shanice Stringer, PFCE Manager
Stephanie Finch, Interim 0-5 Director
Vedrene Holmes, Interim 0-5 Assistant Director
Yoana Martinez, PFCE Interpreter/SAA

Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson
Vice Chair- Anastasia Gray
Secretary- Melissa Clark
Alternate Secretary- Vacant
Treasurer- Sarah Nash
Alternate Treasurer- Sandra Gill
Board Liaison- Tammy Free
Alternate Board Liaison – Noel Slocum
State Representatives - Angela Alexander and Melissa Clark
Alternate State Representative- Tammy Free

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson, Policy Council Chairperson called the meeting to order at 6:16pm. A Policy Council quorum Was Established after roll call.

PUBLIC COMMENT PERIOD:

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Angela Alexander, Community Rep moves to approve the April 2022 Policy Council Minutes. Sandra Gill Allen Berlin EHS seconds the motion to move to approve the April 2022 Policy Council Minutes. Any opposed, no. Any abstentions, no. Motion was carried.

WARM-UP ACTIVITY

**Melissa Clark, Policy Council Secretary and State Rep
- Rose, Thorn, & Bud**

A success or something positive that has happened, A challenge you are experiencing or have experienced. A new idea or something you are looking forward to.

CONSENT AGENDA

Stephanie Finch- 0-5 Assistant Director

1. PC Minutes
2. Meal Count – Breakfast: 5,869, Lunch: 5,969, Snack: 2,398 Total: 14,236
3. Financial Statements/Credit Card Statements, on
4. Enrollment Report- (small quick summary)

Noel Solcom, Phoenix moves to approve the Policy Council Consent Agenda. Anastasia Gray, Parkview, seconds the motion to approve the Policy Council Consent Agenda. Any opposed, no. Any abstentions, no. Motion was carried.

Treasurer Report- Sarah Nash went over the treasurer's report

EXECUTIVE DIRECTOR'S REPORT

Kathrine Clayton- Executive Director

- Williams school starting an EHS program.
- 2.28 Federal COLA for staff.
- Review is coming up

HS AND EHS DIRECTORS' REPORT

Stephanie Finch -0-5 Head Start Director Interim

- Detailed center proposal handout was provided
- Self-Assessment: Southern Oregon Head Start 2021-2022
- Funded enrollment 2021-22: HS – 854, EHS – 156
- Community Assessment: Rural communities, duration services

Dayleen Hibben, White City moves to approve Program Planning 2022-2023 proposal. Angela Alexander Community and State Rep, seconds the motion. Any opposed, no. Any abstentions, no. Motion was carried. Sandra Gill, EHS Allen Berlin moves to approve 2021-22 Self-assessment. Noel Slocum, Phoenix seconds the motion. Any opposed, no. Any abstentions, no. Motion was carried.

BUDGET REPORT

Deborah DeSarah, Finance Director

Angela Alexander Community Rep, moves to approve the Budget Proposal for 2022-2023. Anastasia Gray, Parkview seconds the motion to approve the Budget Proposal for 2022-2023. Any opposed, no. Any abstentions, no, Motion was carried.

Sarah Nash, South Medford moves to approve the Federal COLA & QI Grant. Anastasia Gray, Parkview seconds the motions for the Federal COLA & QI Grant. Any opposed, no. Any abstentions, no. Motion was carried.

Sarah Nash, South Medford, moves to approve the CARES Carryover Funds Request. Dayleen Hibben, White City seconds the motion for the CARES Carryover Funds Request. Any opposed, no. Any abstentions, no. Motion was carried.

New/Old Business

- Awards – Center Incentive Participation Awards. Each center was presented with their award, a rose and the dollar amount their center received.
- OHSA Conference; Angela Alexander, Community and State Rep and Anastasia Gray, Vice Chair presented.
- NHSA Conference; Sarah Nash, Treasure presented.

PARENT SURVEY/ENROLLMENT ANNOUNCEMENTS

Kaycee Cottone IS/ERSEA Director

15% of the program completed the Family survey. More classes and more teachers were the primary comments/suggestions. Some parents wanted more info on their child’s day, the parents have not been able to “hang out” in the class rooms and it has made an impact on not only the children but the parents too.

EHS – 16 openings, 309 filled with continued selection until mid-July. HS 13 openings, 234 filled. PSP 1 opening, 46 filled.

Announcements

Anastasia Gray, Vice Chair

- June 21st, PC meeting will be on TEAMS
- PC Term is until September 2022
- Part-day ends May 26th, Durations ends July 7th, EHS ends August 10th.

Three things to take back to the center

Anastasia Gray, Vice Chair

1. if parents are on SNAP you are now eligible for enrolling into Head Start allowing more families to participate in the program
2. End dates for classes part day end this week and duration July 7th, EHS end date August 10th
3. Head Starts Birthday: May 18th 1965
4. Next year’s program start date for all children and program will be September 6th, being able to finish around the same time as the rest of elementaries

Incentives (name tag game):

Noel Slocum

Angela Alexander

Melissa Clark

ADJOURNMENT

MOTION: Dayleen Hibben, White City made a motion to adjourn the Policy Council Meeting at Time; Sarah Nash, South Medford, seconded the motion to adjourn the Policy Council Meeting; Any opposed, no. Any abstention, no Motion was carried.