

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES
Tuesday, April 9th 2024 5:30-7:30 pm Parview Head Start Center Grants Pass, OR

PRESENT:

Region 1 N/A

Region 2 Crystal Hart

Region 3 Donea Goshert, Dennis Bruner

Region 4 Yunyu Patterson

Region 5 Unique Ortiz

Region 6 Madeline Doig, James Grice

Region 7 Ashley Primeau, Catherine Wilson

Region 8 Jamaya Obie

Region 9 N/A

(STAFF)

Christine Russo- PFCE Manager

Katherine Clayton-Executive Director

Jayne

Marci Ellison- Nutrition Manager

Paula Murphy

Shanice Stringer-PFCE Supervisor

Shandi Phelps-PFCE Supervisor

Yoana Martinez –PFCE Admin Assistant

Policy Council Leadership Team 2023-2024

Chair- James Grice Region 6

Vice Chair- Dennis Bruner Region 3

Secretary- Yunyu Patterson Region 4

Alternate Secretary- Ashley Region 7

Treasurer-Catherine Region 7

Alternate Treasurer- Ashley Region 7

Board Liaison- Ashley Region 7

Alternate Board Liaison-Stephen Region 8

State Representatives-Ashley Region 7 & Donea Region 3

Alternate State Representative- James Region 6

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

James Grice called the meeting to order and reviewed the roll call and ground rules.

Called the meeting to order at 6:00pm. A Policy Council quorumu was established after the roll call.

PUBLIC COMMENT PERIOD:

none

WARM-UP ACTIVITY:

Christine Russo, PFCE Manager

Attendance Awards for participating in PC

APPROVAL OF MINUTES

Catherine Wilson Region 7 moves to approve the March Policy Council Minutes. Donea Goshert Region 3 seconds the motion to move to approve the March Policy Council Minutes. No opposed, no abstention, motion was carried.

CONSENT AGENDA

Katherine Clayton Executive Director presenting the consent Agenda Items:

1. Meal Count: total meal count 21,754
2. Financial Statements/Credit Card Statements
3. Enrollment Report: Program Information Summary

Catherine Wilson Region 7 moves to accept the Policy Council April Consent Agenda. Donea Goshert Region 3 seconded the motion to move to accept the April Consent Agenda. No opposes, no abstentions, the Motion was carried.

EXECUTIVE DIRECTOR’S/ 0-5 HEAD START DIRECTOR REPORT

Vote needed 2023-2024 Community Assessment for SOCFC

Key Findings:

Both Jackson and Josephine County continue to have a need for more EHS programming. As a result, SOCFC is proposing converting some HS slots to EHS slots.

With the increased need for Mental Health and IFSP supports, SOCFC will create an additional position in the Education Department to work with the Disabilities Mental Health team. This will also allow for an increased partnership with EI/ECSE. SOCFC will also seek additional QMHA training with Kairos.

Finally, SOCFC will convert a few HS part-day classrooms back to duration classrooms to better support the requests of families. This year, we also had many transfer requests from the two-day-a-week EHS Older Toddler Combo Classroom to the Part-Day and Duration Older Toddler classrooms. As a result, we will convert the Toddler Combo Class to a Part Day four-day a week model.

Jamaya Obie Region 8 moves to approve the Program Planning and Community Assessment for SOCFC. Catherine Wilson Region 7 seconds the motion to move to approve the Program planning and Community Assessment for SOCFC. No opposed, no abstention, motion was carried.

Treasurer Report Catherine Wilson presented the report.

Training: Nutrition Department- Marci, Jayme and Paula

The nutrition team in Josephine County is fully staffed and Jackson County is only a few positions away from being fully staffed.

Working a lot on training and wanting to educate the cooks on what the PFCE staff does all day so there is a sense of team and leads to staff retention.

The Nutrition Department received the Miracle Grow grant of \$5,000 to increase green space at Parkview, Eagle Point, EHS Cave Junction and ABC.

We have developed a partnership with Farm to School Program to created an event for apple tasting and incorporated teachable moments with food activities. This then led to the Nutrition Department being invited to the Nutrition Conference at OSU.

We have developed partnerships with the Access Jackson Food Banks and the Josephine County Food Banks. There is a pop-up and mobile food bank at the Parkview Center with shelf stable items and vegetables and fresh produce from Raptor Creek Farm.

OHSA Winter Conference

Literacy Night for Children: Our Children Oregon make sure all children have access to resources to thrive with reading and writing. They are dedicated to meaningful change to all children in the state of Oregon.

Mindfulness for Children: mindfulness is a powerful tool to help children focus emotional regulation and empathy.

During their visit to the State Capital, Donea and Yunyu had the opportunity to share our personal stories of what Head Start meant to them. They spoke about how Head Start helped prepare their children for school, supported their families, and empowered them as parents to be more engaged in their children's education.

Announcements

Policy Council May Meeting is May 21st at the Main Office- Jackson Office.

They need someone to sit on the HSAC on April 24th from 8-10am at the Main Office.

Three things to take back to the center (important that these items are shared with region advocates)

1. The Nutrition Department has developed partnerships with the Access Jackson Food Banks and the Josephine County Food Banks. There is a pop-up and mobile food bank at the Parkview Center with shelf stable items and vegetables and fresh produce from Raptor Creek Farm.
2. The Nutrition Department received the Miracle Grow grant of \$5,000 to increase green space at Parkview, Eagle Point, EHS Cave Junction and ABC.
3. The planning is starting for the 24/25 adding more duration classes for Headstart and more Early Head Start to meet demand.

Name Tag Game-

- 1 James Grice
- 2 Dennis Bruner
- 3 Donea Goshert

ADJOURNMENT

MOTION: Catherine Wilson Region 7 made a motion to adjourn the April Policy Council Meeting at time 7:35 pm; Jamaya Brown Region 8 seconded the motion to adjourn the April Policy Council Meeting; no opposed, no abstentions, motion was carried.