

# SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

## POLICY COUNCIL MEETING MINUTES

April 19<sup>th</sup>, 2022, 1:38pm to 2:18pm

Via Microsoft Teams

### PRESENT:

(PC) Anastasia Gray (PV REP) Angela Alexander (COM REP) Catherine Ziel (EHS GP)  
Jayme Hurd (CP REP) Kelsi Snook (CP) Lauren Salazar (ABC REP)  
Melissa Clark (FTH REP) Noel Slocum (SM REP) Sandra Beckham (EP REP)  
Sarah Nash (SM REP) Tammy Free (IV REP) Teasha Patterson (COM REP)

### (STAFF)

Deborah DeSarah, Interim Finance Director Katherine Clayton, Executive Director  
Shanice Stringer, PFCE Manager Stephanie Finch, 0-5 Interim Head Start Director  
Vedrene Holmes, Interim 0-5 Assistant Head Start Director  
Yoana Martinez, PFCE Interpreter/SAA

### Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson  
Vice Chair- Anastasia Grey  
Secretary- Melissa Clark  
Alternate Secretary- Jinny Neiswanger  
Treasurer- Sarah Nash  
Alternate Treasurer- Sandra Gill  
Board Liaison- Jamie Knight  
Alternate Board Liaison- Tammy Free  
State Representatives- Angela Alexander and Melissa Clark  
Alternate State Representative- Tammy Free

### CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson Chairperson called the meeting to order at 1:38pm. A Policy Council quorum Was Established after roll call.

### PUBLIC COMMENT PERIOD: None

### APPROVAL OF MINUTES-

Catherine Zeal EHS Grants Pass moves to approve the March 2022 Policy Council Minutes. Tammy Free Cave Junction seconds the motion to move to approve the March 2022 Policy Council Minutes. Any opposed no, any abstentions no, Motion was carried

### WARM-UP ACTIVITY

#### Shanice Stringer

- What would you tell your child on the day they graduate high school?

Guided activity with Shanice, taking a walk through our child's life, birth to high school graduation. Now share the advice you might give your child that day.

Keep your morals and show the respect we have taught you over the years.

Courage, stand up for what's right and be a good man (or woman.)

Keep your faith and always go after your dreams! Be strong!

## **CONSENT AGENDA**

### **Stephanie Finch- 0-5 Interim Head Start Director went over what the consent agenda**

1. PC Minutes
2. Meal Count: Breakfast - 4,897 Lunch - 4,967 Snack - 2,417 Total: 12,281 with 3,386 adult meals
3. Financial Statements/Credit Card Statements We are right on track with our grants and the remaining budget, we even have a little extra with EHS 44% HS 45% PP 47%
4. Enrollment Report- on going and will be updated for next month

**Angela Alexander, Community Rep moves to approve the Policy Council Consent Agenda. Catherine Zeal EHS Grants Pass seconds the motion to move to approve the Policy Council Consent Agenda. Any opposed no, any abstentions no, Motion was carried.**

**Treasurer Report- Sarah Nash went over the treasurer's report.**

## **EXECUTIVE DIRECTOR'S REPORT**

**Kathrine Clayton- Executive Director**

-Early Learning Division ELD – updated Covid-19 guidance. A new policy was approved; as long as staff are not with children, they do not have to wear a mask.

## **CENTER SHARING –**

### **YOANA MARTINEZ PFCE INTERPRETER/POLICY COUNCIL ASSISTANT**

We went over new changes at centers; playgrounds, flower beds/veggie gardens. Kindergarten Launch has taken place! The kiddos are getting ready for the next step! Drop off in the class rooms has begun. A child has lost a mother and the center is helping the family as much as possible.

## **COMMITTEES**

- Board Report; Tammy Free, PC Board Liaison Trust fund for Ashland was voted in. Union negotiations were on the agenda. April 21<sup>st</sup>, 2022 is the next meeting.

## **NEW BUSINESS**

Deborah DeSarah; Financial Director, went over the financial report for last year. – Year ended: October 31, 2021

## **ANNOUNCEMENTS**

### **ANASTASIA GRAY PC VICE CHAIR**

- May 24<sup>th</sup> Joint PC/Board meeting 5:30-8:30 In Person, no onsite child care, mileage and child care will be reimbursed. There will be a meal. Details will be sent out to PC Members soon.

## **THREE THINGS TO TAKE BACK TO THE CENTER**

### **ANASTASIA GRAY, PC VICE CHAIR**

1. Check in about the kindergarten Launch with your family advocate
2. Staff only have to wear masks around children now. They do not need to wear them when not working directly with children.
3. Waiting for Federal regulations to change to update the COVID-19 policy at the centers.

**Name tag game winners.**

- 1. Kelsi**
- 2. Teasha**
- 3. Angela**

**ADJOURNMENT**

**MOTION: Tammy Free Cave Junction made a motion to adjourn the Policy Council Meeting at 2:18pm; Angela Alexander Community Rep seconded the motion to adjourn the Policy Council Meeting; Any opposed no, any abstentions no, Motion was carried.**