

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

February 15, 2022 1:30pm to 2:50pm

Via Microsoft Teams

PRESENT:

(PC) Anastasia Gray (PV) Angela Alexander (Com Rep) Brittney Christy (Riv)
Catherine Ziel- EHS GP Dayleen Hibben (WCY) Ethel Green (WCY)
Kelsi Snook (CP) Lauren Salazar (ABC) Melissa Clark (FTH)
Noel Slocum (SM) Sandra Beckham (EP) Sandra Gill (EHSABC)
Sarah Nash (SM) Sarah Peltier (OH) Tammy Free (EHC CJ)
Teasha Patterson (Com Rep)

(STAFF) Christine Russo, PFCE Director Erick Russo, Maintenance Supervisor
Katherine Clayton, Executive Director Shanice Stringer, PFCE Manager
Stephanie Finch, 0-5 Assistant Director Yoana Martinez, PFCE Interpreter/SAA

Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson
Vice Chair- Anastasia Gray
Secretary- Melissa Clark
Alternate Secretary- vacant
Treasurer- Sarah Nash
Alternate Treasurer- Sandra Gill
Board Liaison- Tammy Free
Alternate Board Liaison- Noel Slocum
State Representatives- Angela Alexander and Melissa Clark
Alternate State Representative- Tammy Free

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson PC Chair called the meeting to order at 1:34pm.
A Policy Council quorum was established after roll call.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Angela Alexander, Community Rep/State Rep moves to approve the January 2022 Policy Council Minutes. Sandra Gill, Allen Berlin seconds the motion to move to approve the January 2022 Policy Council Minutes. Any opposed no, any abstentions no, motion was carried.

WARM-UP ACTIVITY

Christine Russo-PFCE Director
- Valentine/Friendship Craft

A package was sent out to all members that contained items to build a card. Saint Valentine was a person, (history.com) 3rd century priest would illegally marry soldiers. 1415 the first valentine was sent. 1840 was when they were first manufactured for the masses. Members shared their crafts and stories about how and why they celebrate the holiday.

CONSENT AGENDA

Stephanie Finch- 0-5 Assistant Director went over what the consent agenda

1. PC Minutes
2. Meal Count – were unavailable at time of meeting, they will be presented at the next PC meeting
3. Financial Statements/Credit Card Statements - on track with all grants; credit card report was presented
4. Enrolment Report- EHS 23% closed, 245 waitlisted eligible; HS 34% closed, 207 waitlisted eligible
Spots are closed due to staffing

Angela Alexander Community Rep/State Rep moves to approve the Policy Council Consent Agenda. Tammy Free Cave Junction seconds the motion to move to approve the Policy Council Consent Agenda. Any opposed no, any abstentions no, Motion was carried

Treasurer Report- Sarah Nash went over the treasurer's report

EXECUTIVE DIRECTOR'S REPORT AND HS AND EHS DIRECTOR'S REPORT

Kathrine Clayton- Executive Director

- We are not required to meet the 100% enrollment this year per state office. EHS 98% HS 65%
Actively requiring: \$1500 sign on bonus, \$150 booster shot bonus.

New Business/Old Business

- Election and Vote: we need an Alternate Secretary and Alternate State Representative
- Tammy Free, Cave Junction Center and current Board Liaison has been elected as Alternate State Representative
- Virtual Stipend – support members for use of Wi-Fi and resources at home. Policy council budget gets charged for all this. Members do not have to take the stipend but if we do, we need to cash the check as soon as possible. For every check that is canceled we are charged \$35.

Committees

- Eric Russo - Maintenance – 4-man team for all 27 centers. Most centers were out of safety compliance, the team has been working very hard to make all centers compliant. Eric showed the plans for the new playground for the Ashland and Redwood centers, giving wheelchair accessibility.
- Tammy Free - Board Liaison – Joint Policy Council and Board Meeting: Mask mandates and changes were discussed, Immunization requirements and compliance. A presentation on the Oregon State Head Start (November 2021) meeting was given by Angela Alexander and Melissa Clark, state representatives.
- Planning Committee – Hiring more head start teachers, survey of parents and staff was gone over, more teachers are the main priority without them we cannot really do much else.

Announcements

Annastasia -Vice Chair

- Parenting Education Spanish Series has started T&TH from 5:30-6:00 pm
- Parent Internship program – 1st aid/CPR certified after 15 hrs.

- Southern Oregon Family Advisory Council – any questions contact Teasha Patterson at Teashabriannepatterson@gmail.com

Three things to take back to the center

Annastasia Gray, Vice Chair

- 1. Garden Boxes going into every center**
- 2. Staffing issues – Need more teachers and staff**
- 3. Parent Scholarship - \$2000. There is a scholarship for parents, staff, and high school graduates going to college**
- 4. Parent Internship Program- parent internship program that can help parents get certified to hold a working position is HS**

Name tag game – Sandra Gill, Teasha Patterson, Melissa Clark

ADJOURNMENT

MOTION: Angela Alexander, Community Member and State Representative made a motion to adjourn the Policy Council Meeting at 2:50pm; Sandra Gill, EHS ABC seconded the motion to adjourn the Policy Council Meeting; Any opposed no, any abstention no, Motion was carried.