

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

<p style="text-align: center;">POLICY COUNCIL MEETING MINUTES Tuesday, December 15th 2020 12:00pm-1:30 Pm Via Microsoft Teams</p>

PRESENT:

(PC)	Jasmine Fleming(EP)	Jamie Knight (ABC)	Ashley De Maria (ASH)
	DeJuane Butler-Pickett (EP)	Destiny Goings (IV)	Tammy Free (EHS CJ)
	Cinthia Thompson (GP EHS)	Crystal Pitts (EHS ABC)	Sarah Burgess (IV)
	Jessica Barton (PV)	Maria Sharp (PXT)	Sarah Piltier (Orachard Hill)
	Sarah Nash (RR)	Jessika Castleberry (RDW)	Amy Conkey (SM)
	Noni Bugarin(WCY)	Teasha Patterson (Community Rep)	
	Angela Alexander(Community Rep)	Jamaya Obie-Brown (EHS GP)	

(STAFF)

Christine Russo PFCE Director	Kathrine Clayton Executive Director
Nikki Hill PFCE Manager	Lisa Farlin, HS/EHS Director
Shandi Phelps PFCE Manager	Stephanie Finch, HS Assistant Director
Terra UCar PFCE	Maria Arroyo, PFCE Interpreter

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Jasmine Fleming (PC Chair) called the meeting to order at 12:05 p.m. A Policy Council quorum (was) established after roll call.

Introductions

- Christine Russo, PFCE Director did an introduction to the PFCE team and Directors and last years executive team.
- Christine also went over the agenda for todays meeting and went over how we were going to meet quorum and how we are going to do roll call

PUBLIC COMMENT PERIOD:

WARM-UP ACTIVITY

(Introductions

- Christine Russo, PFCE Director did an introduction to the PFCE team and Directors and last years executive team.
- Christine also went over the agenda for todays meeting and went over how we were going to meet quorum and how we are going to do roll call
What is the warm up activity) led by PFCE Director Christine Russo

Over View of a Continued Orientation

- Christine Russo went over Robert Rules and how parents help and make decisions to make motions for PC Meetings,

APPROVAL OF MINUTES

Teasha Patterson (Community Rep) moves to approve the Policy Council Minutes. Noni Bugarin (White city) seconds the motion to move to approve the Policy Council Minutes. (Any opposed/ abstentions). Motion (was/was not carried)

PC Orientation Continue

- **Christine went over roles and leadership information**
- **Nikki Hill went over the Policy Council Member Resource Page**

A BREAK WAS TAKEN AT ____ PM

Meeting was called back to order by _____ (PC role) at ____ pm.

CONSENT AGENDA

Lisa Farlin- went over what the consent agenda is

Reports that are given out and required to be shared with Policy Council Members, where we do not vote individually rather put together and make one vote

1. PC Minutes
2. Meal Count
3. Credit Card Statements
4. Enrollment report

Lisa went over Meal counts, Financial Statements, Enrollment Reports

Jamie Knight (ABC) moves to approve the Policy Council Minutes. Crystal Pitts(EHS ABC) seconds the motion to move to approve the Policy Council Minutes. (Any opposed/ abstentions) Motion was or was not carried

TREASURER REPORT

-Teasha Patterson went over the Treasure Report (salmon color).

EXECUTIVE DIRECTOR'S REPORT

Kathrine Clayton- Board Liaison

Went over what a Board Liaison roles and responsibilities are for a board Liaison that works directly with the directors on planning this is a separate meeting from Policy Council Kathrine encouraged to run for the position. Giving great leadership experience

HS AND EHS DIRECTORS' REPORT

Lisa Farlin

Went over what Information Memorandum, Program Instructions and what Program Information Summaries are For the Program Information summary, they talked about what was happening for classroom reopening plans, Lisa also did a COVID update. There was a center that needed to close down due to staff members testing positive for COVID, no children that we are aware tested positive. All staff had received OSHA training regarding COVID Training conducted by our Health and Safety Compliance Manager Laurie Hester. ABC A- is now licenses and ready to go for opening, CP and SM are getting new playgrounds and Orchard Hill site is being under remodel. Cameras are being placed in the classrooms so that the ED department can do their observations

Whos makes a Good Leader- Christine Russo

Elections are Happening for those who are wanting to run for the executive team and as Community Rep

Community Representatives

Teasha Patterson

Angela Alexander

Chair

Jasmine Fleming EP

Vice Chair-

Teasha Patterson Community Rep

Secretary

Ashley De Maria Ashland

Sarah Nash- RR- Alternate Secretary

Treasure

Board Liaison

Jamie Knight- ABC

Jasmine Fleming- EP (Alternate Board Liaison)

State Representative

Angela Alexander

Jamie Knight

Alternate State Representative

Amy Conkey- SM

All new members of the executive committee oath of office was recited by the new executive team

ANNOUNCEMENTS

All new elected members meet after the PC Meeting to go over the PC Executive meeting and what that looks like

ADJOURNMENT

MOTION: Sarah Pilteir (OH) made a motion to adjourn the meeting; Jessica Castleberry (RDW) seconded the motion to adjourn the meeting; (any opposed/abstention) Motion (was/was not carried)