

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

<p style="text-align: center;">POLICY COUNCIL MEETING MINUTES December 12th, 2023 5pm-6:55 pm MICROSOFT TEAMS</p>

PRESENT:

(PC)

Region 2- Crystal Hart **Region 3-** Donea Goshert, Dennis Bruner, & Danielle Cowperthwaite
Region 4- Yunyu Patterson **Region 5-** Unique Ortiz **Region 6-** James Grice
Region 7- Ashley Primeau **Region 8-** Stephan Kostrna and Jamaya Obie-Brown
Region 9- Sommer Turner and Bryel Nowak

(STAFF)

Christine Russo, PFCE Manager
Kaycee Cottone, ERSEA/IS Director
Nikki Hill, PFCE Supervisor
Stephanie Finch, 0-5 Head Start Director
Shanice Stringer, PFCE Supervisor
Shandi Phelps, PFCE Supervisor
Yoana Martinez, PFCE Admin Assistant

Policy Council Leadership Team 2022-2023

Chair- James Region 6
Vice Chair- Dennis Region 3
Secretary- Yunyu Region 4
Alternate Secretary- Ashlynn Region 4
Treasurer-Catherine Region 7
Alternate Treasurer- Ashley Region 7
Board Liaison- Ashley Region 7
Alternate Board Liaison-Stephen Region 8
State Representatives- Sade Region 2 & Donea Region 3
Alternate State Representative- Ashley Region 7

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

(James) called the meeting to order, went over roll call and ground rules
Called the meeting to order at (5:30pm). A Policy Council quorum
(Was) established after the roll call.

PUBLIC COMMENT PERIOD:

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Ashley Primeau moves to approve the November Policy Council Minutes. Stephan Kostrna seconds the motion to move to approve the November Policy Council Minutes. No one opposed, no abstentions, Motion was carried

WARM-UP ACTIVITY

What do you enjoy during winter break? PC members were able to share about what they like to do or places that they visit during winter break for example ice rink in Ashland, Christmas lights etc.

CONSENT AGENDA

Stephanie Finch

Stephanie went over what the consent agenda items. Items can be found on the PC member profile page

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Ashley Primeau moves to accept the November Policy Council Consent Agenda. Donea Goshert seconds the motion to move to accept the November Policy Council Consent Agenda. No one opposed, No abstentions, Motion was carried.

Treasurer Report- Dennis Bruner helped with the treasures report

EXECUTIVE DIRECTOR'S/ 0-5 HEAD START DIRECTOR REPORT

Stephanie went over the program information summary and shared with PC what is happening with agency departments.

ERSEA Training with Kaycee Cottone

ERSEA ensures that all eligible families are considered for Head Start services and that the highest-need families are served.

Then, Kaycee went over the selection criteria.

Then, she talked about Training for enrollment staff.

Finally yet importantly, she talked about eligibility.

Announcements

The next Policy Council Meeting in January will be Thursday, 1/18/2023, from 5:30 pm to 8:30 pm at Tap Rock with the board of directors.

Still Looking for Open Committees to sign on, such as the Early Childhood Advisory Meeting, which needs committees to sit on please reach out to Yoana if interested

Three things to take back to the center

Vice-Chair (Dennis) leads the three things to take back to the regional centers

1. Winter break is from December 18 to January 5th, and return to school on January 8th

2. Still Looking for Open Committees to sign on for policy council members, such as the Early Childhood Advisory Meeting, which needs committees to sit on
3. Don't forget to have fun to be with your kiddos during the winter break

We have reached the goal of 97% of our Early Head Start are filled.

Head Start is planning to open two more classes.

We have 102 new staff and reduced the classroom size

**Name Tag Game- PFCE Admin Assistant will draw
Region # (initials)**

1. Jamaya Region 8
2. Unique Region 5
3. Bryel Region 9

ADJOURNMENT

MOTION: Jamaya Obie-Brown made a motion to adjourn the December Policy Council Meeting at (6:55pm); Donea Goshert seconded the motion to adjourn the December Policy Council Meeting; no opposed, no abstentions, motion was carried.