

# SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

## POLICY COUNCIL MEETING MINUTES

11/16/2021, 1:34pm to 2:53pm

Location: Via Microsoft Teams

### PRESENT:

(PC)

|                      |                            |                            |
|----------------------|----------------------------|----------------------------|
| Anastasia Gray (PV)  | Brittney Christy (RIV)     | Dayleen Hibben (RIV)       |
| Davisha Bowens (RIV) | Ethel Green (WCY)          |                            |
| Kelsi Snook (CP)     | Melissa Clark (FTH)        | Noel Slocum (SM)           |
| Sandra Beckham (EP)  | Sarah Nash (Com Rep)       | Sandra Gill (EHS ABC)      |
| Tammy Free (IV)      | Teasha Patterson (Com Rep) | Yessica Xicohtencatl (Wil) |

(STAFF)

|   |                                       |
|---|---------------------------------------|
| Christine Russo, PFCE Director          | Katherine Clayton, Executive Director |
| Kaycee Cottone, ERSEA/IA Director       | Maria Arroyo, Executive Assistant     |
| Shandi Phelps, PFCE Manager             | Shanice Stringer, PFCE Manager        |
| Stephanie Finch, 0-5 Assistant Director | Yoana Martinez, PFCE Interpreter/SAA  |

### Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson

Vice Chair-Jinny Neiswanger

Secretary- Melissa Clark

Alternate Secretary- Jinny Neiswanger

Treasurer-Sarah Nash

Alternate Treasurer- Sandra Gill

Board Liaison-Jamie Knight

Alternate Board Liaison-Tammy Free

State Representatives- Angela Alexander and Melissa Clark

Alternate State Representative- Jinny Neiswanger

### CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Teasha Patterson PC Chair called the meeting to order at 1:34pm. A Policy Council quorum Was Established after roll call.

### PUBLIC COMMENT PERIOD: none

### APPROVAL OF MINUTES- Approvals/votes need to be in bold print

**Tammy Free Cave Junction moves to approve the (October 2021) Policy Council Minutes. Ethel Green White City seconds the motion to move to approve the (October 2021) Policy Council Minutes. Any opposed no, any abstentions no, Motion was carried.**

### WARM-UP ACTIVITY

**Christine Russo-PFCE Director**

**- Gratitude Today**

What are you grateful for? Gratitude can be practiced all the time! Has scientific benefits! In positive psychology research, gratitude is strongly and **consistently associated with greater happiness**. Gratitude helps people feel more positive emotions, relish good experiences, improve their health, deal with adversity, and build strong relationships. Policy Council members and staff shared what they are grateful for: You are your child's forever teacher. Beautiful weather and the mood boost that comes along with it! Having my 5 senses, hearing my children's voices, seeing their smiling faces, and hugging them, smelling and tasting my cooking... did you find yourself smiling after hearing what everyone shared?

**CONSENT AGENDA**

**Stephanie Finch- 0-5 Assistant Director went over what the consent agenda**

1. PC Minutes
2. Meal Count: B-3216 L-3248 S1762 = 8226
3. Financial Statements/Credit Card Statements (Spending is in line with where we need to be for our grants at this time.)
4. Enrollment Report- We are not at 100% capacity.

**Ethel Green PC White City moves to approve the Policy Council Consent Agenda. Noel Slocum, South Medford seconds the motion to approve the Policy Council Consent Agenda. Any opposed no, any abstentions no, Motion was carried.**

**Treasurer Report- Sarah Nash, community rep went over the treasurer's report.**

**EXECUTIVE DIRECTOR'S REPORT**

**Kathrine Clayton- Executive Director**

- New Vaccine Policy needed a vote.

SOCFC Vaccination, Testing, and Face Covering Policy and Procedure.

**Sandra Gill EHS AB moves to accept the changes to the SOCFC Vaccination, Testing, and Face Covering Policy and Procedures. Sarah Nash Community Rep, seconds the motion to accept the changes purposed to the SOCFC Vaccination, Testing, and Face Covering Policy and Procedures. Any opposed no, any abstentions no, motion was carried.**

**HS AND EHS DIRECTORS' REPORT**

**Kathrine Clayton- Executive Director**

- 81% Vaccinated, 19% exception (staff members)

Fewer and fewer classes are closing due to covid cases. Still short staffed, goal for January to have most of classes open and positions filled.

**Training: Kacee Cottone - ERSEA – Eligibility, Recruitment, Selection, Enrollment and Attendance**

Ensure we serve the needs of our community, pregnant mothers to age of 5 are eligible. Categorically & Income eligible are the focus but all are eligible! Application Interview determines the family eligibility and needs. Every application is reviewed by the ERSEA team.

Recruitment committee members are needed. Policy Council members interested members – Sarah Nash, Community Rep, Noel Slocum PC, Tammy Free PC.

**New Business**

- Keynote speakers: Leah Anne Jasheway and Robin Rose
- State meeting: Elections we held for Region X and At Large Representatives:

- Region X - Director: Darcee Kilsdonk, Friend: Allison Rose, Staff: Shandi Phelps, Parent: Brianna Rohmlow
- At Large - Directors: Donna Schnitker & Charleen Strauch, Friend: Angela Alexander, Staff: Heidi Johnson & Chelsea McLaughlin, Parents: Alyssa Fellows & Kay Ferrell

**Old Business**

- None

**Committees**

- Sarah Nash Community Rep gave update on By Laws committee – Needs a vote for a change to the bylaws for length of time policy council members/community members can be in office.

**Announcements**

**Shanice Stringer & Yoana Martinez**

- Information for scholarships is available! – 3 for \$2,000 each, staff, parent, and EHS Parent, also a \$2,000 one for a high school senior. The deadline has not been determined at this time. Ohsa.net/scholarships to get more information.
- No School for the holiday with no Friday services. November 25<sup>th</sup> and 26<sup>th</sup> 2021.
- All Policy Council members must attend regional center parent workshop to go over Policy Council meeting and take back at least three things to share with the parents and centers.

**Three things to take back to the center**

**Teasha Patterson**

1. **Tammy Free Cave Junction HS - Scholarships – we need to be letting parents know about them!**
2. **Ethel Green White City – Update centers during closures, Maintenance and**
3. **Sandra AB EHS – Updates on Vaccinations, also we are Looking for future employees NOW!**

**Prizes – Dayleen, Noel, Tammy**

**ADJOURNMENT**

**MOTION: Ethel Green White City made a motion to adjourn the Policy Council Meeting at 2:53pm; Sandra Gill EHS AB seconded the motion to adjourn the Policy Council Meeting; Any opposed; no, any abstention; no, Motion was carried.**