

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

October 20th, 2021

Via Microsoft Teams

PRESENT:

(PC)	Anastasia, Gray (PV)	Angela Alexander (Com Rep)	Ethel Green (WCY)
	Jayme Hurd (CP)	Jacki Simmons (RWD)	Jinny Neiswanger (RR)
	Kelsi Snook (CP)	Melissa Clark (FTH)	Sandra Beckham (EP)
	Sandra Gill (EHSABC)	Sarah Nash (Com Rep)	Sarah Peltier (OH)
	Tammy Free (IV)	Teasha Patterson (Com Rep)	

(STAFF)	Christine Russo PFCE Director	Katherine Clayton, Executive Director
	Nikki Hill, PFCE Manager	Shanice Stringer, PFCE Manager
	Shandi Phelps, PFCE Manager	Stephanie Finch, 0-5 Assistant Director
	Yoana Martinez, PFCE Interpreter/SAA	

Policy Council Leadership Team 2021-2022

Chair- Teasha Patterson
Vice Chair-Jinny Neiswanger
Secretary- Melissa Clark
Alternate Secretary- Jinny Neiswanger
Treasurer-Sarah Nash
Alternate Treasurer- Sandra Gill
Board Liaison-Jamie Knight
Alternate Board Liaison-Tammy Free
State Representatives- Angela Alexander and Melissa Clark
Alternate State Representative- Jinny Neiswanger

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Jasmine Fleming, Former PC Chair called the meeting to order at 9:05 am. A Policy Council quorum Was Established after roll call.

PUBLIC COMMENT PERIOD:

Video was showed explaining and giving an example of making a motion and Roberts rules

APPROVAL OF MINUTES-

Teasha Patterson (Community Rep) Moves to approve the September Policy Council Minutes. Tammy Free (IV) seconds the motion to move to approve the September Policy Council Minutes. None opposed, no abstention, Motion was carried

WARM-UP ACTIVITY

Christine Russo-PFCE Director

Summary of Orientation

Christine did a little summary about orientation and run through all the things we went over/talked about

CONSENT AGENDA

Stephanie Finch- 0-5 Assistant Director went over what the consent agenda

First Stephanie talked about what the consent agenda and presented the different reports that are shared during the consent agenda

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements overview of where we are at with our budgets and funding sources
4. Enrollment Report- this one talked about open how many spots are either filled or need to get filled

Jinny Neiswanger (RR) moves to approve the Policy Council Consent Agenda. Melissa Clark (FTH) seconds the motion to move to approve the Policy Council Consent Agenda. none opposed, no abstentions, Motion was carried

Treasurer Report- Sarah Nash went over the treasurer's report

EXECUTIVE DIRECTOR'S REPORT

Kathrine Clayton- Executive Director

-Talked about the IM- Information Memorandum suggested and PI- Program Instruction and requirements that must be implement

- Update on the vaccine, all staff is required to receive a vaccine by January 1st. Option for medical, religious exceptions are currently and temporarily approved.

-we are still recruiting, there is still a \$1500 bonus, due to lack of staff not all classrooms are opened

Elections:

Who can make a good leader, who can run, how the elections does happen and nominations, all will do a 1-minute speech of why they would like to run for Policy Council Positions.

Community Representatives:

Angela Alexander

Jamie Knight

Teasha Patterson

Sarah Nash

Elizabeth

Chair: Teasha Patterson
Vice-Chair: Jinny Neiswanger

Secretary: Melissa Clark
Alternate Secretary: Jinny Neiswanger

Treasure: Sarah Nash
Alternate Treasurer: Sandra Gill

Board Liaison: Jamie Knight
Alternate Board Liaison: Tammy Free

State Representatives: Angela Alexander, Melissa Clark
Alternate Representative: Jinny Neiswanger

All new elected officers recited the Oath of Office

Announcements

Teasha Patterson (former Vice-chair)

- Go to centers and let them know about open positions
- Make up Orientation will be on November 16th before the PC Meeting
- All new elected members please hang on after the meeting
- New state reps to meet with Shandi and Shanice after to talk about the State meeting in Salem, OR

Three things to take back to the center

Teasha Patterson (former Vice-chair)

1. There are still positions that some centers need to fill
2. Regional meetings will be offered, PC Members to go and report back to FA
3. More than 70 % of the staff is vaccinated, medical and religious exemptions are now being accepted.
Also, recruiting for the open positions and new hired are still able to get the \$1500 sign on bonus

Teasha Patterson, PC Chair asked to make a motion to adjourn the October meeting.

ADJOURNMENT

MOTION: Angela Alexander (Comm Rep) made a motion to adjourn the Policy Council Meeting at 11:00am; Jinny Neiswanger (RR) seconded the motion to adjourn the Policy Council Meeting; no one opposed, no abstention, Motion was carried.