

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

January 19th 2023, 1:30pm-3:00pm

Via Microsoft Teams

PRESENT:

(PC) Alyssa Harrison (EHSABC) Ashley Primeau (PV) Cassandra Brayan (PAT)
Catherine Wilson (HSGPHS) James Grice (EHS GPHS) Julionna Hackett (FTH)
Jessika Knable (Com Rep) Jason Peters (Comm Rep) Lauren Wagner (RIV)
Michelle Clancy (PV) Ronald Turcios (Prog)
Tammy Free (IV) Yunyu Patterson (CP)

(Board) Jamie Knight- Board Michael Cohen- board Martha Ibarra- Board
Sabeena- Board Stephanie Boylen (EHS WM)

(STAFF) Christine Russo- PFCE Director
Jean Lehmann- Executive Administrative Assistant
Katherine Clayton- Executive Director
Nikki Hill- PFCE Manager
Shanice Stringer- PFCE Manager
Shandi Phelps- PFCE Manager
Yoana Martinez-PFCE Admin Assistant

Policy Council Leadership Team 2022-2023

Chair- James Grice
Vice Chair- Yunyu Patterson
Secretary- Abby Barber
Alternate Secretary- Autumn Byrd
Treasurer- Catherine Wilson
Alternate Treasurer- Jason Peters
Board Liaison- Stephanie Boylen
Alternate Board Liaison- Catherine Wilson
State Representatives- Jason Peters & Yunyu Patterson
Alternate State Representative- James Grice

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

James Grice (Chair) and Michael Cohen- (Board) called the meeting to order at (6:00pm).
A Policy Council quorum was established after roll call.

PUBLIC COMMENT PERIOD:

There was a community member voted is- Jason Peters is no longer a parent representative, he is now a community representative

WARM-UP ACTIVITY

Introduction

Board and PC Members had the opportunity to introduce themselves

EXECUTIVE DIRECTOR'S REPORT

Kathrine Clayton- Executive Director

ACF-IM-HS-22-09 Issuance Date: 11/07/2022 Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots

The Office of Head Start (OHS) recognizes that community needs shift over time for various reasons. These reasons may include changes during and after disasters and public health crises, changes in the availability of community resources relied upon to provide program services, and shifts in geographical location of eligible children and families. Section 640(g)(3) of the Head Start Act (the Act) allows programs to propose a reduction to their funded enrollment to maintain quality of program services. Additionally, Section 645(a)(5) permits a program to convert Head Start slots to Early Head Start slots to better meet community needs the following needs to be done before a program can consider reductions or conversion.

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Autumn Byrd (RDW) moves to approve the November Policy Council Minutes. Jayme Hurd (CP) seconds the motion to move to approve the November Policy Council Minutes. No one opposed, no abstentions, Motion carried

CONSENT AGENDA

Stephanie Finch- 0-5 Head Start Director went over what the consent agenda

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Michelle Clancy (PV) moves to approve the Policy Council Consent Agenda. Alyssa Harrison (EHSABC) seconds the motion to move to approve the Policy Council Consent Agenda. None opposed, no abstentions, Motion carried

Treasurer Report-Yunyu Patterson gave the treasurer report this month

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HS AND EHS DIRECTORS' REPORT

Stephanie Finch 0-5 Head Start Director

-Early Childhood Advisory meeting has happened. Review student growth, progress, and benchmarks in learning process.

- Data Review was done in program goals with Shine Accelerero

-Agency Leadership at the end of January. We will be able to review the accomplishments of our goals and help us plan and prepare for our next program years.

ERSEA/IS Training with – Kaycee Cottone ERSEA/IS Director

Eligibility, Recruitment, Selection, Eligibility, Attendance

Training was heavily focused on eligibility and attendance. Our goal is to ensure that all eligible families are considered for Head Start Services. In addition, that we serve the highest need families. So far this year we have served a total of 682 children and we have received a total of 1174 completed applications, 707 families who have inquired but have not fully completed the application.

Eligibility for services are as follows:

EHS serves pregnant women and children up to 3 years old.

HS serves children who are 3-5 years old.

Income is only one part to become eligible for services. There are five categories of income eligibility.

-Categorically Eligible- Foster Children who qualify as homeless under the McKinney Vento Act.

-Income Eligible- Families whose income is at or below the federal poverty guidelines, families who receive TANF cash grant, families who receive Employment Related Day Care (ERDC) and families who receive Supplemental Security Income for a disabled family member.

-Over Income 101%-130%- up to 35% of our families can be from this eligibility.

-Over income 131% or greater- up to only 10% of our families can be from this eligibility.

enrollment staff call and gathers information to know if family qualifies for services during the application review.

Old Business

Committees

- none

Announcements

Yunyu Patterson (Vice Chair)

- - Next PC Meeting is Thursday January 19th in Park View Head Start Center in Grants Pass. Meeting is in person 5:30-8:30 pm
- -Centers will be closed for winter break December 16- and classes resume January 3nd.

Three things to take back to the center

Yunyu Patterson (Vice Chair)

- 1. 682 Children are being served in our program**
- 2. There will be some HS classes converting into EHS due to the need in our community.**
- 3. Income eligibility is only one part of the criteria process for eligibility**

Name Tag Game- PFCE Admin Assistant will draw

- 1. Sandra Gill**
- 2. Jennifer Salazar**
- 3. Kelly Cain**

ADJOURNMENT

MOTION: Autumn Byrd (RDW) made a motion to adjourn the Policy Council Meeting at 3:00pm; Sandra Gill (ABC) seconded the motion to adjourn the Policy Council Meeting; No one opposed, no abstentions, motion was carried.