

Tuesday, August 14th, 2018 - 5:30 to 8:30 p.m.

Meeting Location: Table Rock Fellowship

Child Care Location: Alan Berlin Center

Parents Present:

Alicia Waldon, RDW	Amanda Edwards, SV	Andrea Wakeland, FRC	Angela Alexander, IV
Brandon Gallego, EHS-WM	Case Stine, WIL	Courtney Friedt, RDW	Dayna Arnett RR
Francine Borth, EHS-CJ	Jamie Knight, ABC	Jamie Sanchez, Comm. Rep	Jennifer Miller, MER
Mariah Taylor, PXT	Mary Morales, Comm. Rep	Maylene Cherry, ABC	Tierra Gallego, EHS-WM
Valina Eichman, HIL			

Staff Present:

Blair Johnson, EHS Director	Christine Russo, PFCE Director	Karen Lujan Valerio, PFCE SAA	Maria Arroyo, Interpreter
Michelle Homer-Anderson, HS Director			

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

-

PUBLIC COMMENT PERIOD:

- No public comments

WARM UP ACTIVITY: Lisa Farlin, PFCE Director

- Introduction of Lisa Farlin
- Left, right activity
- Three group activity

APPROVAL OF MINUTES:

Jamie Knight, ABC, moves to approve the minutes, Jennifer Miller, MER, seconds the motion. Motion Carries. No abstentions

CONSENT AGENDA: Blair Johnson, EHS Director

- ERSEA report reviewed
- Parent Engagement was reviewed
- Health Stats were reviewed
- Financial report was reviewed

Jamie Knight, ABC, moved to accept the consent agenda; Andrea Wakeland, FRC seconds it. Motion Carries. No abstentions

TREASURER'S REPORT: Presented by Maylene Cherry, PC Treasurer

EXECUTIVE DIRECTORS REPORT: Nancy Nordyke, Executive Director

- Park View grand Opening power point was showed.it was a successful grand opening with a ribbon cutting ceremony and a family friendly evening event
- Audit report given by Sandi Larson (Vote to approve)
 - Blue paper in packet contains highlights
 - Balance sheets tells us that currently the agency is in good shape as we have more assets than we do liabilities
 - Next page shows the statement activities bringing out restricted and unrestricted net assets
 - Statements of functional expenses done by program it is done monthly and it is included in the regular packet. Last fiscal year we spent 16 million dollars
 - Schedule of findings and questions cost, it just tells the whole summary of the audit report, usually we have a finding free audit, but this year there was one finding;
 - Nothing to do with grant reporting, only finding was timing issue with health insurance trust refunds of claims, health insurance claims in October 31, 2017 and the reimbursement was recorded in February 2018, the wrong fiscal year.
 - We had to write a corrective action plan so that going forward this mistake doesn't happen again .

Andrea Wakeland, FRC, made a motion to approve receipt of the audit report; Dayna Arnett, RR, seconds it. Motion Carries. No abstentions

HEAD START/EARLY HEAD START DIRECTORS REPORT: Michelle Homer Anderson, Head Start Director

- Soroptimist scholarship handout
- Program information summary was reviewed and its included
- Program instruction that will allow for more Duration classes in both EHS and HS, we need to submit an intent to apply saying that we want to apply and how much money we intent to ask for, then we will go through the process of writing a proposal that will also need to be approved by PC later on.

Jamie Knight, ABC, made a motion to approve to submit the intent to apply for Duration funding; Andrea Wakeland, FRC seconds it. Motion Carries. No abstentions

- PIR final report went over a significant portion of the data at the last meeting; this is the last report.
- 5 year limit for PC participation
- PC Orientation is on October 13th, 2048 and the first PC meeting is on October 16th
- Parent training conference is on October 23th in Willsonville for PC Chair and Vice chair

BREAK

NEW BUSINESS:

- Celebration, thank you for the time you have dedicated to Policy Council

ANNOUNCEMENTS:

- Southern Oregon "Best Of: Awards" Southern Oregon Head Start chosen as best preschool

ADJOURNMENT:

Dayna Arnett, Rogue River, moves to adjourn meeting; Mary Morales, Community Rep, seconds the motion. Motion carries.

HEAD START/EARLY HEAD START PROGRAM –DIRECTORS’ REPORT

Program Information Summary

September 2018

Program Enrollment

The HS and EHS programs achieved full enrollment for program year 2018-2019

Staff Hiring

We are working toward full staffing. Some positions are still open. Parents are encouraged to apply through the website portal socfc.org. please contact the Human Resources Office at 541-734-5150 if you need assistance.

Facilities

The Park View grand opening celebration took place September 6th with a ribbon cutting ceremony followed by a family open house event. The renovation plans for the 0-5 center on Progress Drive are complete and project has gone out to bud.

Duration

The program Instruction (PI) for EHS and HS duration has been published. This describes the eligibility criteria to apply for duration funds to add hours and week of service to existing HS and EHS services. It is not for increasing child enrollment. We are planning to apply for duration funding for EHS part day classes, HS OPK duration classes and several HS part-day classes. A final plan will be presented to PC and Board prior to submission of the grant application on December 1st.

OPK HS Duration classes

The budget for this one time state OPK funding has been submitted. The four classes had a on-time start despite the late notification.

