

POLICY COUNCIL MEETING

Tuesday, June 19th, 2018 - 5:30 to 8:30 p.m.

Meeting Location: Table Rock Fellowship

Child Care Location: Alan Berlin Center

Parents Present:

Agustina Lita, RVS	Alicia Waldon RDW	Amanda Edwards, SV	Andrea Wakeland, FRC
Casey Stine, WIL	Courtney Friedt, RDW	Heidi Kady-Barr, EP	Jamie Sanchez, Comm. Rep
Jennifer Miller, MER	Josie Collom, EP	Lynnesa Gilbert, EHS- ABC	Mariah Taylor, PXT
Maylene Cherry, ABC	Samantha Cook, ABC	Shannon Schreffler, FHL	

Staff Present:

Blair Johnson, EHS Director	Christine Russo, PFCE Director	Karen Lujan Valerio, PFCE SAA	Maria Arroyo, Interpreter
Nancy Nordyke, Executive Director	Nikki Hill, PFCE Supervisor	Yoana Martinez, Interpreter	

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

- @ 6:03 a quorum is established- yes

PUBLIC COMMENT PERIOD:

- No public comments

WARM UP ACTIVITY: Christine Russo, PFCE Director

- Nikki Hill summer packet – nurturing the opportunity gap and summer slide. Also touching on the importance of taking care of ourselves as mothers.
- Pre k summer packet. Activities that are free or next to free. Covering math, reading, fine motor skills, science games. Color changing flowers, Thank you Nikki Hill for such a great tool! We are sure to keep engagement and learning an active part of our summer with this kit.
- As a take home, we are making calm down jars. With glue and glitter and coloring. Super fun. This is a tool for calming down or zoning out. Mom and kids alike!

APPROVAL OF MINUTES:

Samantha cook, Alan Berlin, moves to approve the minutes; Mariah Taylor, Phoenix Talen center seconds the motion. Motion Carries. No abstentions

TREASURER’S REPORT:

- Maylene Cherry, Treasurer

CONSENT AGENDA: Blair Johnson, EHS Director

- Head start recruitment has taken a lift for 2018-2019.

Samantha Cook, Alan Berlin, moved to accept the consent agenda; Maylene Cherry, Alan Berlin, seconds it. Motion Carries. No abstentions

EXECUTIVE DIRECTORS REPORT: Nancy Nordyke, Executive Director

- Two facilities
- Parkview- purchased in February- still needs approval from feds to make payments on that. Has taken more than anticipated time to move forward.
- Progress way- duration facility- held up for a number of reasons. Building and expertise help has been backed up due to booming building economy. We are waiting our turn for these experts and architects so that it may be done right. This is the old DMV building. ☺

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HEAD START/EARLY HEAD START DIRECTORS REPORT: Michelle Homer Anderson, Head Start Director; Blair Johnson Early Head Start Director

- Summer staff hiring- expect to be called those who sit on hiring committees this summer
- Next selection will happen in July
- TS gold checkpoints: a fourth and final checkpoint will be in July.
- Shine Conference was reviewed
- Duration classes end on July 26th and EHS ends on August 1st
- JCC awarded \$30,000 for health trainings. Which will begin in fall
- Blair reviewed child outcomes data

COMMITTEE REPORTS:

- Early Childhood Advisory
 - Discussed teacher training and Kaleidoscope
 - Kaleidoscope play and learn- 0-5 yrs. sing songs play games and learn about child development in a stress free environment. Allowing parent interaction and offering friends.
- Facilities
 - New play structures will be installed
 - EHS-Alan Berlin new carpet in hallways
 - United Way Day of Caring volunteers focus on centers beautification, planting and stain the playground fence
 - New roof phoenix talent scheduled in July.
- Program Planning committee-
 - Classroom that was going to go to Lincoln high school is not inhabitable. We are now looking for other options in Ashland.
 - 0-5 duration on progress drive will be starting services for those in district nine with priority and will reach out of district nine to ensure full enrollment.

Samantha Cook, HS Alan Berlin, makes a motion to approve that if White city Duration still has slots after taking all D9 eligible children that other districts be mixed to ensure full enrollment; Mariah Taylor, PXT, seconds the motion and motion carries.

- Budget committee-
 - The agency received the funding letter for a 2.6% COLA increase and an additional \$34,300 for HS T&TA and \$18,749 T&TA for EHS. The proposed COLA T&TA budgets listing trainings and costs were presented.

Samantha Cook, HS-Alan Berlin, moves to approve the COLA and T&TA budget adjustment for \$34,300 for HS and for \$18,000 for EHS. Jaime Sanchez, Community Rep, seconds the motion. Motion carries.

- The 2018-2019 HS program budget proposal was presented. It includes HS, OPK, the HS COLA T&TA mentioned above, and PP. Two of the items have a cost of over \$5,000 and requires Regional Office approval: Purchase of a maintenance vehicle in the HS budget for \$30,000; and replacement of the MO HVAC system in the OPK budget for \$60,000.

Vanessa Gilbert EHS-Alan Berlin, moves to approve the 2018-2019 EHS budget and the HS budget with the proposed maintenance vehicle purchase of \$30,000 from the HS budget. Andrea Wakeland, FRC, seconds the motion. Motion carries.

Andreas Wakeland, FRC, moves to approve the 2018-2019 EHS/OPK budget and the HS/OPK budget with the proposed replacement of MO HVAC system for \$60,000 from HS/OPK. Shannon Shreffler, FHL, seconds motion. Motion carries, no abstentions.

Samantha Cook, HS-ABC, moves to approve the grant application and submission for HS and EHS. Shannon Schreffler, FHL, seconds motion. Motion carries, no abstentions.

- Health Service Advisory committee
 - Meets twice a year. Incorporating WIC, SNAP, and Food Hero to be at the health kick off. Families may sign up for these benefits in the moment if so desire.
- Policy Council: No meeting for July!

BREAK

ANNOUNCEMENTS: next meeting is in august.

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3 THINGS TO TAKE BACK TO CENTER:

- Don jones memorial park luncheon
- Railroad park
- Science works has dollar entry on the first Sunday of each month
- Children's festival on Jacksonville
- Southern Oregon family connection newspaper has plenty of to do things for families.

ADJOURNMENT:

Jaime Sanchez, Community Rep, moves to adjourn meeting; Andrea Wakeland, FRC, seconds the motion. Motion carries.

HEAD START/EARLY HEAD START PROGRAM –DIRECTORS’ REPORT
Program Information Summary
June 2018

Quarterly Report The quarterly report describing our progress in meeting established goals and objectives will be presented at the Policy Council and Board meetings this month. Program Information Report (PIR) data is included. Child Outcomes data will also be presented.

TS Gold Checkpoints Spring checkpoint data for HS and EHS was completed in May. A fourth checkpoint for EHS transitioning children is pending in July.

Summer Staff Hirings June to August is SOCF’s busiest time of year recruiting and hiring for open positions. Thanks in advance to those of you who sit on hiring committees it is very important.

Summer Children and Family Recruitment While many children have been selected for the fall we are continuing to recruit and accepting applications. Our next selection will happen a little later in the summer.

Shine Conference The program directors, the Information Systems & ERSE Director, and EHS Education Manager attended the Shine Assist Leadership conference in June. There were two key areas of training that align with the new agency goals; effectively onboarding new teaching staff and ways to improve staff retention.

Program End Dates Although Preschool Promise and many Head Start classes have ended for this program year, others continue. Head Start Duration classes end July 26th and Early Head Start continues with full services through August 1st.

Community Assessment & Program Planning

1). Lincoln Elementary School in Ashland is not suitable environmentally for having a preschool program. The district has not maintained the building for many years and it would require extensive renovation at considerable expense and time to become inhabitable. In collaboration with the high school we are exploring other facility options in the Ashland community.

2). Regarding the 0-5 Duration Center which will be located on Progress Drive to provide both Early Head Start and Head Start services:

Enrollment slots for this facility are prioritized for children and families living in District 9 (Eagle Point, White City area).

The recommendation is to continue to prioritize slots at this center for those in District 9 but in the event that slots remain available after D9 children are selected, that we fill those remaining slots with children from other districts to ensure full enrollment.