

Tuesday, April 17th, 2018 - 5:30 to 8:30 p.m.

Meeting Location: Options in Grants Pass

Child Care Location: Riverside center

Parents Present:

Agustina Lita, RVS	Amanda Garcia, SV	Angela Alexander, IV	Brandon Gallego, EHS-WM
Casey Stine, WIL	Cassandrah Wilson, CP	Chea Pappas, IV	Courtney Friedt, RDW
Dayna Arnett, RR	Francine Borth, EHS-CJ	Jamie Knight, ABC	Jamie Sanchez, Comm. Rep
Josie Collom, EP	Lynnesa Gilbert, EHS-ABC	Mariah Taylor, PXT	Mary Morales, Comm. Rep
Maylene Cherry, ABC	Michelle Miller, WASH	Nicole Parker, CP	Peter Johnson, CP
Rashelle Roe, SM	Renee Sutton, EHS-CJ	Shayane Santos, FRC	Susie Schmidt, PXT
Tierra Gallego, EHS-WM	Valina Eichman, HIL		

Staff Present:

Blair Johnson, EHS Director	Christine Russo, PFCE Director	Karen Lujan Valerio, PFCE SAA	Maria Arroyo, Interpreter
Nancy Nordyke, Executive Director	Nikki Hill, PFCE Supervisor	Shandi Phelps, PFCE Supervisor	Yoana Martinez, Interpreter

6:00 CALL TO ORDER, ROLL CALL, AND GROUND RULES: Casey Stine, Chair

- a quorum is established

6:05 PUBLIC COMMENT PERIOD:

- No public comments

6:07 WARM UP ACTIVITY: Christine Russo, PFCE Director

- Discussion about parent involvement.
- Groups of six will be sharing good ideas to help motivate parent involvement and attendance at parent level center meetings.
- How is our attendance?
- Our goal is to boost attendance as we are reaching the end of the year?
- Marketing tactics, incentives, topic ideas
 - o **Group 1:** outside visitors, offer points and by cumulative degree offer a gift incentive at the end of the season, ask parents for their suggestions concerning parent meetings, allowing any adult to attend the meeting with the children, babysitter-grandma
 - o **Group 2:** raffle tickets-gift incentives: Lego books, earlier advertising: flyers and reminders, snacks food drinks coffee and a learning topic
 - o **Group 3:** time of day is very important- 4:45 its dinnertime. Raffles, speakers with handouts Advocate really sends out reminders
 - o **Group 4:** time of day, shorter meeting, three hours is a lot, have more guest speakers, more remind app. Have raffles, word of mouth
 - o **Group 5:** We would just like the initial structure of the meetings to be re initiated and followed through

6:32 APPROVAL OF MINUTES: Casey Stine, Chair

Nicole Parker, CP, moves to approve the minutes; Dayna Arnett, RR, seconds the motion. Motion carries. No abstentions

6:33 PC TRAINING/CENTER SHARING: Chea Pappas

- Has two girls in Cave junction. Their class is watching live video cameras on eagles
- Bagging groceries for dollar per child fund raiser
- Reports that all children can do their names and know the letters in them

6:36 CONSENT AGENDA: Blair Johnson, EHS Director

- March's monthly report concerning recruitment for next program year. Center by center red indicates returning children. Green indicates eligible applicants, blue line indicates what our capacity is.
- PFCE Data: family engagement and parent trainings and meetings has accumulated nicely
- Scheduling of well child and dental appointments are progressing nicely

Nicole Parker, CP, moved to accept the consent agenda; Jaime Knight, ABC, seconds it. Motion Carries. No abstentions

6:43 TREASURER'S REPORT: Maylene Cherry, Treasurer

- MARCH GRANT FUND 13,805.05
- Ending balance: 11,722.20

6:55 EXECUTIVE DIRECTORS REPORT: Nancy Nordyke, Executive Director

- Pass the federal budget to get us through September of this year with a nice cost of living increase of 2.2%- the contingencies of expenditure are unknown at this time, in the past it was delegated for staff pay increase, at any rate this will come through policy council for approval of fund expenditure
- Parkview child and family center formerly known as the Lovejoy Building the plans of starting in April have been extended due to inspection and city approval due to safety contingencies. End of the year is more likely a start date. Regardless of the disappointment this may bring we shall remember that this is progressive and we are moving forward.

7:00 HEAD START/EARLY HEAD START DIRECTORS REPORT: Michelle Homer Anderson, Head Start Director; Blair Johnson Early Head Start Director

- Community Assessment
- OPK duration grant was submitted.
- Program Planning: first meeting will be at the end of April.
- Duration center is a new 0-5 center on progress drive, Architect is finishing design, and the carryover of funds has been approved by the regional office. Bids are being sought for construction. Material costs have risen 10% since production started.
- Self-Assessment Report reflects that our organization is in full compliance of laws, standards and following all of the recommendations. There were no areas of systemic deficiency!
- We will look at some areas that OHS has elevated
 - o Disaster preparedness and strategic life cycle management approach for facilities

- Enhanced safety for children whose parents have not called the center, it may include a home visit in effort to connect with the family under the stance of safety and connection.
- Head Start request approval to apply for 2 grants to fund the community health workers and health literacy programming. Jackson care connect is \$35,000 and Cambia \$1000,000.

Jamie Knight, ABC, moves to approve grant application submission for Community Health Workers; Shayane Santos, FRC, seconds the motion. Motion carries

- Community assessment : a comprehensive look at information of Jackson and Josephine counties
- The community assessment was reviewed:
 - o Housing, childcare, and economics were the highest areas of need identified.
 - o 339 responses to the survey.
 - o The most desired and needed services are full day.
 - o The least needed service is home based.
- 50th anniversary update: Blair expresses to reach out to the advocates to help support planning for this event. There will be a family day celebration and 50th celebration in May. At all centers

7:18 BREAK

7:31 COMMITTEE REPORTS: Casey Stine, Chair; Michelle Homer Anderson, HS Director

- Early childhood advisory committee
 - o Michelle Homer Anderson reports that they meet 3 times a year
 - o They looked at curriculum and talked about teaching children self-regulation
 - o Talked about EHS and HS data being tracked for children graduated from the HS and EHS program
 - o Kindergarten Launches have happened for many districts
 - o Central point is having their Launch or round up in May
 - o Children 0-5 and the adults in their lives on Tuesday mornings in central point sing songs and interact in a play date setting.
- Events Committee: Casey Stein: running in the mayors cup in the name of

7:40 ANNOUNCEMENTS:

- One more week for dollar per child Valina validates Angela Alexander and her team for the IV Grocery bagging fund raiser. Good Job!
- 312.00 was raised in five hours total between two days of bagging groceries with a total of five people! This is an amazing effort!! Thank you Angela from cave junction!
- Save the date! 872 West and height St in Medford is an awareness fair for victims of abuse or neglect In Jackson County Wear Blue and stand for children.

7:55 3 THINGS TO TAKE BACK TO CENTER:

- Reminder for dollar per child
- Implementing creative ways to improve parent involvement
- Grants to keep the health community workers

8:05 ADJOURNMENT:

Jamie Knight, ABC, moves to adjourn meeting; Renee Sutton, IV, seconds the motion. Motion carries.

HEAD START/EARLY HEAD START PROGRAM –DIRECTORS’ REPORT
Program Information Summary
April 17, 2018

Self-Assessment

The final report and quality improvement plan will be presented at the April meeting. Thanks to the Board and Policy Council members who participated.

Community Assessment

The final report will be presented at the April meeting. Thanks to all who participated in the community assessment survey.

Program Planning

The first meeting will be at the end of April. There are participants from both the Policy Council and the Board on the committee. Recommendations from the program planning committee will be presented for approval at the joint Policy Council and Board meeting in May.

Annual report

The annual report is about to go to print. It will be available at the joint Policy Council and Board meeting in May.

Duration

The new 0-5 center renovation on Progress Drive in Medford is moving forward. The architect is finishing the designs. The carryover of funds has been approved by the Regional Office. Bids are being sought for construction work so renovation can begin as soon as possible. Materials costs have risen by 10% since we began the process.

50th Anniversary Celebrations

Centers have scheduled celebrations for children and families.