

**Tuesday, October 16<sup>th</sup>, 2018 - 5:30 to 8:30 p.m.**

**Meeting Location: Options  
Child Care Location: Riverside**

Parents Present:

Adrienne Sams, PV	Amanda Edwards, SV	Amelia Patton, PV	Andrew Monie, RVS
Angela Alexander, IV	Brittney Parsons, OH	Carlee Valle, SM	Celeste Pleitez, CP
Codi Gossman, CP	Francine Bush, IV	Jamie Knight, EHS-WM	Jennifer Miller, MER
Jessica Ortiz, PXT	Jessica Readence, CP	Joseph Kettles, RDW	Kristen Aguiar, SM
Lynn Greeley, RR	Mariah Taylor, PXT	Maylene Cherry, ABC	Michael Horton, WASH
Monique Avila, WC	Nathan Fieguth, SM	Naomi Walsh, PV	Porcia Metcalf, RDW
Rachel Kalb, ASH	Rebecca Price, RVS	Shannon Gossman, CP	Sandra Maxwell, EHS-GP
Sandra Beckman, EHS-CJ	Taylor Sickau, IV	Tia Behrens, PXT	Tiffany Hanson, RVS

Staff Present:

Blair Johnson, EHS Director	Deana Jackson, Family Advocate	Katy Sills, Family Advocate	Karen Lujan Valerio, PFCE SAA
Lee Murphy, Family Advocate	Lisa Farlin, PFCE Director	Michelle Homer-Anderson, HS Director	Nancy Nordyke, Executive Director
Shandy Phelps, PFCE Supervisor	Tina Timmons, Family Advocate	Yoana Martinez, Interpreter	

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

- Met quorum

PUBLIC COMMENT PERIOD:

- Voted on two community Reps – Alicia Waldon- Approved, no against, no abstentions
  - Courtney Friedt– Approved, no against, no abstentions
- Voted on an alternate secretary – Amelia- Approved, no against, no abstentions

WARM UP ACTIVITY: Lisa Farlin, PFCE Director

- Divide into groups by where they were born and raised.

CENTER SHARING:

- Renee Sutton EHS CJ largest parent meeting, many parents were wanting to do policy council.
- Lynn Greenley RR. Pumpkin patch field trip. Family exchanging different items between themselves.

APPROVAL OF MINUTES:

**Renee Sutton EHS CJ, moves to approve the September minutes, Jamie Knight EHS West Medford seconds the motion. Motion Carries. Abstentions- Nathan South Medford**

CONSENT AGENDA: Blair Johnson, EHS Director

- ERSEA report reviewed
- Parent Engagement was reviewed
- Health Stats were reviewed
- Financial report was reviewed

**Angela Alexander IV Head Start, moves to accept the consent agenda; Renee Sutton EHS CJ, seconds it. Motion Carries. No abstentions**

TREASURER'S REPORT: Presented by Tia Behrens Phoenix Talent, PC Treasurer

- Explained expenses for the month of September

EXECUTIVE DIRECTORS REPORT: Given by Nancy Nordyke, executive Director

- Slide show explaining the roles and responsibilities between PC, Board and Management
- Asked for approval of kitchen equipment for Park View

**Jamie Knight EHS West Medford, Made a motion to approve the proposal to purchase commercial conventional oven in the equipment line: Brittney Orchard Hill, seconded it. Motion Carries. No abstentions**

HEAD START/EARLY HEAD START DIRECTORS REPORT: Michelle Homer Anderson, Head Start Director; Blair Johnson EHS Director

- Program Instruction
- Duration classes discusses – 9 classes- longer day, longer year
- Program Information summary was reviewed
- MIECHV Safe sleep project was reviewed

BREAK

NEW BUSINESS:

ANNOUNCEMENTS:

- Self-healing committee is having their first meeting on Friday Oct. 19, 2018
- Parent leadership conference in Wilsonville in end of Oct.
- State reps will be going to a leadership conference in November
- Make up Orientation Nov. 13 3:30-5

3 THINGS TO TAKE BACK TO CENTER ORIENTATION

- Duration
- Employment opportunities
- Participating in family engagement
- Let advocates know about doctors' appointments
- Parkview new oven

**ADJOURNMENT: Renee Sutton EHS CJ, moves to adjourn meeting; Angela Alexander, IV , seconds the motion. Motion carries.**

HEAD START/EARLY HEAD START PROGRAM –DIRECTORS’ REPORT  
Program Information Summary  
October 2018

Employment Available:

We are continuing to work toward full staffing. Many positions are still open including HS classroom aides, EHS center assistants and cook assistants. We also need substitutes to fill in when staff are out. We really encourage parents to submit applications! Apply through the [socfc.org](http://socfc.org) website. You can contact the Human Resources office at 541-734-5150 if you need help.

Facilities

The renovation plans for the 0-5 center on Progress Drive are complete and the project has gone out for bid. We have several construction firms interested in this project. We will be reviewing bids and making a decision on a contractor by the end of this month.

Duration

Additional federal funds are available to add hours and weeks of service to existing HS and EHS services. We are planning to apply for duration funding for EHS and HS part-day classes. A final proposal will be presented to the Board and Policy Council for approval in November.

MIECHV Safe Sleep Project

The EHS MECHV program completed a project to increase the number of families using safe sleep practices with their infants. Staff worked with families to identify barriers and access resources such as small play n pack bassinets and safe sleep sacks for infants to wear to sleep. The project was very successful.