

Thursday, January 17th, 2019 - 5:30 to 8:30 p.m.

Meeting Location: Medford Library
Child Care Location: Alan Berlin Center

Parents Present:

Alicia Waldon, Comm. Rep	Amanda Edwards, SV	Angela Alexander, IV	Ashley McEvers, ABC
Baback Khosroabadi, ASH	Brittney Parsons, OH	Brooklyne Elmore, CP	Carlee Valle, SM
Courtney Friedt, Comm Rep	Donea Murdoch, ABC	Elizabeth McIntyre, RVS	Jamie Knight, EHSWM
Jennifer Miller, MER	Jessica Readence, CP	John Readence, CP	Kristen Aguiar, SM
Lynn Greeley, RR	Maylene Cherry, ABC	Monique Avila, WC	Nathan Fieguth, SM
Rachel Kalb, ASH	Rebecca Price, RVS	Sandra Macwell, EHSGP	Wes McEvers, ABC

Staff Present:

Blair Johnson, EHS Director	Jean Lehman, Executive Administrative Assistant	Karen Lujan Valerio, PFCE SAA	Kat Clayton, Assistant HS Director
Maria Arroyo, Interpreter	Michelle Homer-Anderson, HS Director		

CALL TO ORDER, ROLL CALL, AND GROUND RULES: Martha Ibarra, Board Vice Chair

- Met quorum

PUBLIC COMMENT PERIOD: Martha Ibarra, Board Vice Chair

PROGRAM GOVERNANCE: Blair Johnson, EHS Director

WARM UP ACTIVITY: Martha Ibarra, Board Vice Chair

- The Board facilitated small-group discussions with PC to learn about program strengths and concerns
 - o What is working at your center? What has you excited? What are you thankful for?
 - Group 1: How much teachers care for the kids, lots of crafts-bring home, meals/interactions between staff and kids, how detailed assessments of each child's development is doing and addressing issues.
 - Group 2: Parent meetings- retired teachers and parent involvement, couponing and finance, community events, 246 books for the center in 30 days, At centers: technology opportunities, toys, safety and procedures, family advocates: good with special needs, keeping parents informed, aware of what's going on in community personable treated like family.
 - Group 3: seeing parents here, thankful for HS and family, child development, changes that parents see in children, IV-policies working, new duration is fun, kids are driving, crafty assistant, teamwork, good communication between parents and staff, additional staff, watching daughter grow, thankful for duration class- parent in college- huge help, good staffing in Merlin.
 - Group 4: favorite- structure/routine, "taking care of" principles, working: Family nights (high attendance), teachers are awesome, learning from our childhood models, learning coping skills as parents, excited at child's growth.

- Group 5: Great teacher interaction with parents and children, have great interaction, good education, coming home with children, kids are excited to go to school- science experiments are great (egg experiments). They serve their own plates, life skills.
- Group 6: Children are learning well and learning their names, learning to read, center finally has a steady teacher, thankful children are safe, looking forward to other children getting the opportunity to be educated at HS, Family advocates make the parents feel like they are family, The safety program Second step is working, Children are learning boundaries, consent, autonomy to say “no” and that they are not comfortable, the children are also aware of personal space and asking to have their bubble respected.
- Where do you see areas of improvement or inefficiency?
 - Group 1: Helping parents, kids deal with social emotional issues, Head lice policy- when to notify parents, canned fruit- avoid corn syrup (use 100% juice), Positive encouragement for discipline- don’t take enough action, classroom parents end up focusing on challenging students so teachers can teach, staff turnover issues- better training in techniques to deal with challenging students.
 - Group 2: Spanish (intro into Spanish classes) and alternative language for all children, field trips (fire, police, bug lady-bringing the field trip to the school would be helpful) and second family advocate, parent involvement- parenting classes are not well attended- how to motivate parents to show up.
 - Group 3: Buying stuff for classroom, better facilities, need bigger classrooms where the need is great, need more centers in our region- communities need it, even just 4 hours- need to build capacity.
 - Group 4: Need more actual learning time- school work such as writing, etc, more direction needed for each child’s specific need, access to the program, access to carpool, etc.
 - Group 5: Varying disciplinary resources, “child has been repeatedly accosted/accused by fellow students” teaching boundaries, repeated physical confrontations, communication skills taught as a priority, handling behavior issues between students, maintenance fixes in a timely manner, broken heater for over a week.
 - Group 6: We need a new system for entry at SM- a parent cut their hand on a cowbell today, a parent at RVS is very angry and feels that the children are not prepared to go to kindergarten in public school- she would like to see worksheets and more handouts to come home, a parent at CP feels like the center is too small, feels like parents/ family night is uncomfortable and crowded and will discourage people from coming.
- If you could change one thing about HS, what would it be?
 - Group 1: Available for all kids and families, wish all centers had duration / full day class or the option, wish more “special education-friendly”/ trained, wish parents could give teachers gifts, wish info on how to help my child deal with challenging kids and teach what expected behavior/limits are, 1:1 aids for kids with increased social/emotional issues, smaller class sizes if increased kids with challenges.
 - Group 2: Busing, field trips, inconvenient timing- all day programs are more convenient and better for kids.
 - Group 3: More facilities, more staff, keep teams together and build those relationships, EHS in Merlin (can’t sign up in another district even if need is greater), location shouldn’t trump need.
 - Group 4: Waiting list/availability, under-served, parking at RVS, ABC, EHS-WM, and neighborhood issues at RVS, angry residents.

- Group 5: More and more duration, longer classes through the summer, more gardening, lowering staffing turnover, retaining quality staff through the year for relational stabilities.
- Group 6: All 4 parents in this group wish there were more centers and more teachers so all children could attend HS, there was a parent who would like to see more support to have a calmer center, This would look like more assist teachers to create smaller groups so behaviors and noise would be dispersed into smaller groups, a parent really wants to see worksheets and more tools so children will enter kindergarten ready along with their non-HS peers, one parent would like if teens can come volunteer and get volunteer credits to help on parent/family night, please increase budget for food and activities for parent nights.

NATIONAL HS ASSOCIATION FAMILY ENGAGEMENT CONFERENCE REPORT:

- PFCE director, Lisa Farlin, PC Chair Maylene Cherry, and PC Vice-Chair Rebecca Price, gave a PowerPoint overview of the workshops they attended at the NHSA conference in Florida.

CONSENT AGENDA: Katherine Clayton, Assistant HS Director

- ERSEA/Monthly Monitoring report reviewed
- Meal Count was reviewed
- Financial statements and credit card expenditures were reviewed
- Enrollment foster children went from 12% down to 9.8% for EHS and 8% down to 6% for HS due to drops from the program to return to their parents.
- Enrolled children with identified disabilities went from:
 - o 21% down to 16.6% for EHS due to one drop and five elevated and determined no longer needing the extra services.
 - o 5.8% up to 15% for Preschool Promise.
- Waitlisted income and categorially eligible went from 145% down to 76% for Preschool Promise due to paystubs re-submitted from 24 families.

EXECUTIVE DIRECTORS REPORT: Michelle Homer-Anderson, HS Director

- **Partial Government shutdown:**
 - o The shutdown does not affect the program at this time. However, families that are affected by the shutdown are encouraged to share that information with their family advocates so that the agency has good information about the challenges families are facing.
 - HS and EHS are funded for the fiscal year until next fall
 - CACFP is funded until March. If the shutdown continues part that time, contingency plans are in place and can be implemented to address this cost.
- **Update on Facilities:**
 - o Work on the kitchen in Parkview did not get finished during winter break, so it is still in process. The food truck is on site to prepare and serve food at the center.
 - o Work is on track at progress.
- **COLA announcement:**
 - o The agency received the funding letter for COLA increase of 1.77%. COLA budget proposals will be presented to the PC and Board for approval in February.
 - o

HEAD START/EARLY HEAD START DIRECTORS REPORT: Michelle Homer Anderson, Head Start Director; Blair Johnson EHS Director

- **Policy: Outside Time:**
 - o A proposal was presented to update current policies on “Outside time” by integrating birth-to-five language that follows federal, state, and local guidelines in the section on Procedure.

Jamie Knight, EHS West Medford, moves to approve the updates policy on Outside Time for Children as presented; Brittney Parsons, HS Orchard Hill, seconds the motion. Motion Carries. No abstentions

- Program Information Summary:

- EHS director Blair Johnson reviewed each of the items on this month's Program Information Summary:
 - An update was provided that the Baby Promise application submitted by the local CCRN did not get funded this time.
 - An idea was suggested for the local MIECHV program to consider postpartum doulas in helping parents with depression.
 - The OHSA winter conference is coming up next month. Parents and their children were reminded to send letters and artwork to their family advocates before February 1 so that PC state reps can represent them when they meet with local legislators on February 7th in Salem.

- Request for approval to purchase HVAC

- Purchase of equipment over \$5,000 requires the approval by the Board and PC. A request was made to approve the purchase of an HVAC unit (about \$13,000) using OPK start-up funds for the HS/OPK-funded duration center at Rogue River. OPK start-up funds need to be spent by June 30.

Lynn Greeley, Rogue River, moves to approve the purchase of an HVAC system for Rogue River using OPK start-up funds; Kristen Aguiar, South Medford, seconds the motion. Motion Carries. No abstentions

BREAK

APPROVAL OF MINUTES:

Angela Alexander, Illinois Valley, moves to approve the December minutes; Jennifer Miller, Merlin, seconds the motion. Motion Passes

APPROVAL OF CONSENT AGENDA:

Jamie Knight, EHS West Medford moves to accept the consent agenda; Taylor Sickau, Community Rep, seconds it. Motion Carries. No abstentions

TREASURER'S REPORT: Presented by Tia Behrens Phoenix Talent, PC Treasurer

NEW BUSINESS:

- Britney Parson, OH, elected as alternate secretary

OLD BUSINESS:

- Dollar per child: fundraising headed by parents

ANNOUNCEMENTS:

ADJOURNMENT:

Sandra, Park View, moves to adjourn meeting; Jamie Knight, EHS West Medford , seconded the motion. Motion carries.

0-5 Director's Program Information Summary
January 17, 2019

Baby Promise:

A new pilot program is being launched by the state of Oregon to provide child care to infants and toddlers. There will be 2-3 pilot programs funded state-wide later this month. Our EHS program, among other local child care providers, has agreed to partner with the Child Care Resource and Referral Network (CCRN) in their application to the state.

Parent/Child Interaction Therapy for Toddlers (PCIT-T):

Jackson County Mental Health has submitted a grant to the Oregon Health Authority (OHA) to provide PCIT-T to EHS families at EHS centers in Jackson County. This would allow families to access this therapy on-site at EHS centers rather than go to another location for services. The grant would also provide EHS staff with training on PCIT-T skills and parent education on PCIT-T at center parent meetings. We will hear by the end of the month if this grant proposal is funded.

Maternal Infant Early Childhood Home Visiting Program (MIECHV):

The EHS MIECHV program serves 20 families in Jackson County. This month we are engaged in a planning process to develop a new continuous quality improvement (CQI) project focused upon helping parents with depression. Goals and objectives will be established to improve supports to parents experiencing depression. In addition, training will be provided to all Jackson County MIECHV home visitors in April on the *Promoting Maternal Mental Health During Pregnancy* curriculum. Funded by the Southern Oregon Early Learning Services (SOELS), this training will enhance home visitor skills in effectively supporting maternal mental health.

OHSA Winter Conference:

Policy Council State Reps and agency staff will meet with elected local State Senators and Representatives during "Capitol Advocacy Day" in Salem February 7th.