

**2022-2023 PC Executive Leadership Team**

Chair- James Grice  
 Vice-Chair- Yunyu Patterson  
 Secretary- Abby Barber  
 Alternate Secretary- Autmun Byrd  
 Treasurer-Catherine Wilson  
 Alternate Treasurer- Jason Peters  
 Board Liaison-Stephanie Boylen  
 Alternate Board Liaison- Catherine Wilson  
 State Representatives- Jason Peters & Yunyu Patterson  
 Alternate State Representative- James Grice

# Policy Council Meeting

## March 21<sup>st</sup> 2023

### 1:30-3:30pm

### Via Teams

**How to make a motion:**

**PC Member: First /Last Name (Center) moves (to approve, to accept or to make motion) of \_\_\_\_\_.**  
**PC Member: First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of \_\_\_\_\_.**

**Chair Says: Any opposed (YES/NO)/ Any abstentions (YES/NO) Motion (was/was not) carried)**

1:30	WELCOME, CALL TO ORDER, ROLL CALL, GROUND RULES & QUORUM	James Grice-PC Chair
1:35	PUBLIC COMMENT PERIOD	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.
1:40	APPROVAL OF MINUTES ( <b>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</b> )	James Grice-PC Chair
1:45	ACTIVITY - What are your plans for spring break or do you have a tradition for St. Patrick's Day?	Christine Russo, PFCE Director
2:00	CONSENT AGENDA ( <b>Move to accept consent agenda</b> ) - Meal Counts - Financial Statements - Enrollment Report	Stephanie Finch, 0-5 Head Start Director
2:10	TREASURER'S REPORT	Catherine Wilson- PC Treasurer
2:15	Executive Director Report -Program Information Summary	Katherine Clayton- Head Start Executive Director
2:25	HEAD START DIRECTOR'S REPORT/ EARLY HEAD START DIRECTOR'S REPORT  -Program Updates -New Policy and Procedure on Confidentiality Information	Stephanie Finch-0-5 Head Start Director

2:35	<p>TRAINING</p> <p>Education- Child outcomes for winter</p>	Cecilia Hurt, Education Director
2:50	<p>OLD/ NEW BUSINESS</p>	
2:55	<p>COMMITTEE REPORTS</p> <ul style="list-style-type: none"> <li>-Board Liaison Report</li> <li>-Early Childhood Advisory</li> <li>-By-Laws Committee <b>(VOTE)</b></li> </ul>	<p>Stephanie Boylen</p> <p>Ashley Primeau</p> <p>Catherine Wilson</p>
3:15	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> <li>- Please remember to notify PFCE Admin Assistant and your FA if you will/ will not be attending meeting</li> <li>- Next PC Meeting is April 18<sup>th</sup>, Virtual</li> <li>-Spring Break 27<sup>th</sup> -30<sup>th</sup></li> </ul>	Yunyu Patterson, PC Vice-Chair
3:20	<p>THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for yourself, and share them with your Family Advocate for the center newsletter)</p> <ul style="list-style-type: none"> <li>-</li> <li>-</li> <li>-</li> </ul>	Yunyu Patterson, PC Vice-Chair
3:25	<p>Name tag game</p>	Yoana Martinez, PFCE Admin Assistant
3:30	<p>ADJOURNMENT (<b>Move to adjourn the meeting</b>)</p>	