

**2023-2024 PC Executive Leadership Team**

Chair- James- Region 6  
 Vice-Chair- Dennis- Region 3  
 Secretary- Yunyu - Region 4  
 Alternate Secretary- Ashley- Region 4  
 Treasurer-Catherine – Region 7  
 Alternate Treasurer- Ashlynn-Region 7  
 Board Liaison-Ashley-Region 7  
 Alt. Board Liaison- Stephen- Region 8  
 State Representatives- Sade-Region 2 &  
 Donea Goshert Region 3  
 Alt. State Representative- Ashley-Region 7

# Policy Council Meeting

## November 21<sup>st</sup> 2023

### 5:30-7:30pm

## Parkview Head Start Center

Address: 939 SE 8th St, Grants Pass, OR 97526

**How to make a motion:**

**PC Member: First /Last Name (Center) moves (to approve, to accept or to make motion) of \_\_\_\_\_.**  
**PC Member: First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of \_\_\_\_\_.**

**Chair Says: Any opposed (YES/NO)/ Any abstentions (YES/NO) Motion (was/was not) carried)**

5:30	DINNER	
5:45	What are you grateful for? Family traditions?	Christine Russo, PFCE Manager
6:00	WELCOME, CALL TO ORDER, ROLL CALL, GROUND RULES & QUORUM	James, PC Chair
6:05	PUBLIC COMMENT PERIOD	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.
6:10	APPROVAL OF MINUTES ( <b><u>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</u></b> )	James, PC Chair
6:15	CONSENT AGENDA ( <b>Move to accept consent agenda</b> ) - Meal Counts - Financial Statements - Enrollment Report	Katherine Clayton- Head Start Executive Director
6:20	TREASURER'S REPORT	Catherine, PC Treasurer
6:25	DIRECTORS REPORT (Executive & 0-5 HS Director) -PIS - -	Katherine Clayton- Head Start Executive Director

6:35	<p>TRAINING</p> <p>- Finance Training</p>	Deborah DeSarah, Finance Director
6:55	<p>COMMITTEE REPORTS</p> <p>-Board Meeting</p>	Ashley, Board Liaison
7:00	<p>ANNOUNCEMENTS</p> <p>-Regional Reps Flyers at centers</p> <p>-Looking for more people to sit on the hiring committee</p> <p>-Dollar Per Child</p>	<p>Yoana Martinez, PFCE Admin Assistant</p> <p>Sade &amp; Donea State Reps.</p>
7:15	POP QUIZ	Yoana Martinez, PFCE Admin Assistant
7:20	<p>THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for your region, and share them with your Family Advocates for the center newsletter)</p> <p>-</p> <p>-</p> <p>-</p>	Dennis, Vice -Chair
7:25	<p>Name tag game</p> <p>-Drawing for turning in all paperwork</p>	Yoana Martinez, PFCE Admin Assistant
7:30	ADJOURNMENT ( <b>Move to adjourn the meeting</b> )	