

2022-2023 PC Executive Leadership Team

Chair-  
 Vice-Chair-  
 Secretary-  
 Alternate Secretary-  
 Treasurer-  
 Alternate Treasurer-  
 Board Liaison-  
 Alternate Board Liaison-  
 State Representatives-  
 Alternate State Representative-

Policy Council Meeting  
 October 18<sup>th</sup> 2022  
 5:30-8:30pm  
 Redwood Head Start Campus  
 3345 1/2, Redwood Hwy, Grants Pass, OR 97527

How to make a motion

**First / Last Name (Center) moves (to approve, to accept or to make motion) of \_\_\_\_\_ . First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of \_\_\_\_\_ . Any opposed (YES/NO)/ Any abstentions (YES/NO) Motion (was/was not) carried)**

6:00	WELCOME, CALL TO ORDER, ROLL CALL, GROUND RULES & QUORUM	-PC Chair
6:05	PUBLIC COMMENT PERIOD  -Roberts Rules and how to make a motion	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.
6:15	APPROVAL OF MINUTES ( <b><u>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</u></b> )	-PC Chair
6:20	ACTIVITY - Recap of PC Orientation	Christine Russo, PFCE Director
6:30	CONSENT AGENDA ( <b>Move to accept consent agenda</b> ) - Meal Counts-presented next month - Financial Statements - Enrollment Report	Stephanie Finch, 0-5 Head Start Assistant Director
6:40	TREASURER'S REPORT	- PC Treasurer
6:50	EXECUTIVE DIRECTOR'S REPORT - Board Liaison -IM- Information Memorandum -PI- Program Instructions	Katherine Clayton- Head Start Executive Director
7:00	HEAD START DIRECTOR'S REPORT/ EARLY HEAD START DIRECTOR'S REPORT  -PIS- Program Information Summary	Stephanie Finch-0-5 Head Start Director

7:10	New Business -Review Leadership Positions -Review of the Election Process	Christine Russo, PFCE Director
7:20	Break	
7:30	Hold Elections -Oath Of Office	Christine Russo, PFCE Director
7:50	ANNOUNCEMENTS -New elected executive team please stay and meet with Christine after PC meeting. -Make Up Orientation will be <b>November 15<sup>th</sup> 12:45-1:30pm via teams</b>	Yoana Martinez, PFCE Admin Assistant
7:55	THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for yourself and share with your Family Advocate)  - - -	Christine Russo, PFCE Director
7:59	Name Tag Game	Yoana Martinez, PFCE Admin Assistant
8:00	ADJOURNMENT ( <b>Move to adjourn the meeting</b> )	