

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS MEETING MINUTES
The Board Room at Taprock Northwest Grill
971 S.E. 6 Street, Grants Pass, Oregon 97526
Thursday, October 21, 2021

PRESENT: Angela Alexander, Jamie Knight (PC Liaison), Jeny Grupe (Treasurer), Lisa Marston (Vice-Chair), Martha Ibarra, Michael Cohen, Sabena Vaughan, Susan Zottola (Chair)

ABSENT: Dianne Strong-Summerhays

STAFF: Katherine Clayton (Executive Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Susan Zottola called the meeting to order at 5:55 p.m.

CONSENT AGENDA

MOTION: Lisa Marston made a motion to accept the consent agenda as follows: September 16, 2021 minutes; August meals; October monitoring reports; and receipt of Information Memorandum 21-05. Sabena Vaughan seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials
Financial statements for August are in order.

MOTION: Jamie Knight made a motion to accept the August financial statements as presented. Angela Alexander seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Vaccine Exception
All Head Start programs are expected to meet the President's vaccine mandate. Employees who choose not to be fully vaccinated may submit a request form for one of the following: Religious belief vaccine exception, medical exception, or unpaid leave of absence for up to a year starting January 1, 2022.
2. Virtual Services for Children on Waitlist
Katherine informed the Board that temporary emergency virtual services have been implemented for children who are on the waitlist and haven't yet been placed in classrooms for on-site services due to employee shortage.

COMMITTEES

1. Policy Council (PC)
The new PC group had orientation on October 19 and its first meeting via Teams on October 20. Members were actively engaged during the meeting.

NEXT MEETING

The Board will meet in person on Thursday, November 18 at 5:45 p.m. at the main office in Central Point.

The meeting was adjourned at 6:20 p.m.

Respectfully Submitted,

Jean Lehmann