

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS & POLICY COUNCIL (PC) JOINT MEETING MINUTES
Thursday, January 20, 2022
Main Office, 1001 Beall Lane, Central Point, OR 97502

PRESENT:

- (Board) Angela Alexander, Jamie Knight, Jeny Grupe (Treasurer), Lisa Marston (Vice-Chair), Michael Cohen
- (Board/PC) Tammy Free (Liaison)
- (PC Officers) Teasha Patterson (Chair), Melissa Clark (Secretary), Sarah Nash (Treasurer)
- (Staff) Cecilia Hurt (Education Director), Chalesa Duewall (Health Supervisor), Christine Russo (PFCE Director), Katherine Clayton (Executive Director), Laurie Hester (Safety and Compliance Manager), Shanice Stringer (PFCE Manager), Stephanie Finch (Assistant HS Director), Yoana Martinez (PFCE Interpreter/PC Assistant), Jean Lehmann (Executive Administrative Assistant)

The meeting was called to order at 6:00 p.m. by Board Vice-Chair Lisa Marston. A quorum was established for PC; meeting ground rules were reviewed by PC Chair Teasha Patterson.

ACTIVITY

Participants introduced themselves and shared some information about their involvement and meaning of HS for them.

EDUCATION TRAINING

1. Early Childhood Education Advisory Committee

Education Director Cecilia Hurt reported on child outcomes data showing children's progress for the first quarter.

- The goal is for EHS children entering into HS and HS children entering into kindergarten to meet or exceed widely-held expectations of the local school district.
- The data will be used to discuss school-readiness goals and kindergarten-readiness activities at the next committee meeting on February 28.

2. Mask Mandate Guide

The Office of HS is requiring indoor masking for children ages 2 and older by January 31. Education Director Cecilia Hurt reviewed the implementation plan that is in place to introduce and incorporate mask-wearing for children incrementally into their daily routine.

HEALTH ANNOUNCEMENT

Oregon law requires students who are not up-to-date on immunizations or do not have a valid exemption on file on February 16 be sent home. Health Supervisor Chalesa Duewall gave an update on the immunization status of EHS and HS children in both counties.

EXECUTIVE DIRECTOR'S REPORT

1. Vaccine, Masking, and Test Requirements for Unvaccinated Staff

Safety and Compliance Manager Laurie Hester gave an overview of new provisions to the HS Performance Standards for vaccination, masking, and testing to mitigate the spread of COVID-19 in HS programs:

- Indoor masking for children ages 2 and older
- Indoor and outdoor masking for unvaccinated adults with children
- Individuals considered up-to-date after receiving a booster, or it has been less than 5 months since the second dose of the Pfizer or Moderna vaccine, or it has been less than 2 months since the single dose of the Johnson and Johnson vaccine.
- Weekly testing for COVID for unvaccinated staff, volunteers, and contractors who work with children.

MOTION: Michael Cohen made a motion to accept the policy and procedures based on the new provisions to the HS Performance Standards for COVID-19 vaccination, masking, and testing as presented. Angela Alexander seconded the motion; the motion carried.

2. Program Information Summary

Executive Director Katherine Clayton gave an update from the state:

- HS/EHS-OPK and Preschool Promise programs are seeing a 30% increase of children with disabilities/challenging behaviors in classrooms statewide.
- HS/EHS-OPK and Preschool Promise are also experiencing daily classroom closures of 50% statewide due to quarantine and positive cases in children.

OREGON HS ASSOCIATION (OHSA) PRESENTATION

Board member Angela Alexander and PC state rep Melissa Clark gave a PowerPoint presentation of the November OHSA Fall Conference in Salem.

<p>A BREAK WAS TAKEN AT 7:15 P.M. THE MEETING RESUMED AT 7:25 P.M. WITH BD AND PC MEETING SEPARATELY</p>
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The meeting was called to order by Board Vice-Chair Lisa Marston with a welcome to new PC Liaison Tammy Free.

CONSENT AGENDA

MOTION: Michael Cohen made a motion to accept the consent agenda for this month as follows: December 13, 2021 minutes, updates of grants in process and grants to be approved (Oregon Community Foundation - Community Grants Fund and Reed & Carolee Walker Fund, ProLiteracy - Literacy Opportunity Fund, Dollar General, Gordon Elwood Foundation, and Wish You Well Foundation for Listo); November meals; December and January monitoring reports; and December and January program information summaries. Jeny Grupe seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

The financial statements for November are in order.

MOTION: Angela Alexander made a motion to accept the November financial statements as presented. Jamie Knight seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Application

A recommendation was made to approve the application of Jamie Knight, who resigned from the Policy Council as member and liaison due to work, but will continue to serve on the Board.

MOTION: Angela Alexander made a motion to accept Jamie Knight's application to serve on the Board. Michael Cohen seconded the motion, and the motion passed.

2. Main Office (MO) Alarm System

Winter and spring/summer facility projects were shared with the Board. One of the projects includes upgrading the current alarm system at the MO for both buildings with a new card lock alarm system to monitor street traffic and maintain security for staff.

MOTION: Jamie Knight made a motion to accept the proposal to upgrade the MO alarm system. Michael Cohen seconded the motion; the motion carried.

3. Marketing and Events Coordinator

A new Marketing and Events Coordinator was hired. Responsibilities will include recruitment of staff, children, and families for next year.

COMMITTEES

1. Executive

- Members were encouraged to actively recruit individuals to serve on the Board. The Office of HS requires composition of the governing body to include background/expertise in fiscal/accounting, early childhood education and development, a licensed attorney, and members reflecting the community served.
- The slate of officers for 2022 will be presented at the next meeting.

NEXT MEETING

The Board will meet on Thursday, February 17 at 5:45 p.m. via Teams.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Jean Lehmann