

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, May 18, 2023

PRESENT: Angela Alexander (Chair), Jamie Knight, Jeny Grupe, Jessica Durrant, Lisa Marston (Treasurer), Martha Ibarra, Sabena Vaughan

ABSENT: Catherine Wilson (PC Liaison), Michael Cohen (Vice-Chair)

STAFF: Katherine Clayton (Executive Director), Christine Russo (PFCE Director), Nikki Hill (PFCE Manager), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Alexander called the meeting to order at 5:50 p.m.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: April 20 minutes; status of grants in process/grants to be approved (ProLiteracy and AllCare for Listo); March meals; May enrollment/recruitment report; and May program information summary. Jamie Knight seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

Financial statements are in order for March 2023.

MOTION: Jeny Grupe made a motion to accept the March 2023 financial statements as presented. Jessica Durrant seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Family Outcomes

Parent, Family, and Community Engagement (PFCE) Director Christine Russo and PFCE Manager Nikki Hill gave an overview of the work that family advocates did this year to meet the needs of SOHS families and their children. Stories from local partners about SOHS families were shared, and a video of What Head Start Means to PC Parents was shown.

COMMITTEES

1. Facilities

Highlights were provided on current and upcoming projects. Parking issues at a center and work on getting garden boxes for centers were also discussed.

2. Policy Council (PC)

This month's meeting included review of the financial statements and consent agenda, and PFCE's video presentation.

NEXT MEETING

The Board will meet in executive session on Thursday, June 15.

ADJOURNMENT

MOTION: Jessica Durrant made a motion to adjourn the meeting. Jamie Knight seconded the motion; the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Jean Lehmann