

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, April 18, 2024

PRESENT: Jamie Green, Kris Woodburn, Lisa Marston (Treasurer), Michael Cohen (Vice-Chair), Sabena Vaughan

ABSENT: Angela Evans (Chair), Ashley Primeau (PC Liaison), Jessica Durrant

STAFF: Katherine Clayton (Executive Director), Patty Gutierrez (Listo Program Director), Rachelle Schaaf (Listo Development Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Michael Cohen called the meeting to order at 5:50 p.m.

CONSENT AGENDA

MOTION: Jamie Green made a motion to accept the consent agenda as follows: March 21 minutes, status of grants in process/grants to be approved (OCF Latino Partnership Program/Small Regional and Ford Family Foundation Technical Assistance for Listo; GEICO Philanthropic Foundation for TFC), February meals, April enrollment, April program information summary (PIS), and receipt of agency contracts/leases/insurance and community assessment for 2024. Kris Woodburn seconded the motion; the motion carried.

STAFF PRESENTATION

1. Listo

Listo Program Director Patty Gutierrez and Listo Development Director Rachelle Schaaf gave a PowerPoint presentation on the Listo family literacy program. Go to <https://www.socfc.org/programs/Listo/> for information.

TREASURER'S REPORT

1. Financials

Financial statements for February 2024 are in order.

MOTION: Jamie Green made a motion to accept the February 2024 financial statements as presented. Sabena Vaughan seconded the motion; the motion carried.

COMMITTEES

1. Budget

The proposed budget for 2024-2025 was presented and reviewed, with attention to the notations on the summary line-item comparisons between the current and proposed budgets.

MOTION: Kris Woodburn made a motion to approve the proposed plans for next year's budget as presented. Jamie Green seconded the motion; the motion carried.

2. Program Planning/Community Assessment

Proposed program plans for 2024-2025 were presented and reviewed based on this year's community assessment, self-assessment, and parent survey.

MOTION: Michael Cohen made a motion to approve the proposed plans for next year's program as presented. Sabena Vaughan seconded the motion; the motion carried.

NEXT MEETING

The Board will meet on Thursday, May 16, 2024.

The meeting ended at 6:40 p.m.

Respectfully Submitted,

Jean Lehmann