

**SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.**  
**BOARD OF DIRECTORS VIRTUAL MEETING**  
**MINUTES**  
**Thursday, March 17, 2022**

**PRESENT:** Angela Alexander (Vice-Chair), Jamie Knight, Lisa Marston, Martha Ibarra, Michael Cohen, Tammy Free (PC Liaison)

**ABSENT:** Jeny Grupe (Treasurer), Susan Zottola (Chair)

**STAFF:** Katherine Clayton (Executive Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Alexander called the meeting to order at 5:50 p.m.

**CONSENT AGENDA**

**MOTION:** Martha Ibarra made a motion to accept the consent agenda as follows: February 17, 2022 minutes; updates of grants in process and grants to be approved (Oregon Community Foundation Latinx Student Success Plan); January meals; March monitoring; March program information summary; and receipt of ACF Information Memorandum 22-02. Michael Cohen seconded the motion; the motion carried.

**TREASURER'S REPORT**

1. Financials

Financial statements are in order for January.

**MOTION:** Michael Cohen made a motion to accept the January financial statements as presented. Jamie Knight seconded the motion; the motion carried.

**EXECUTIVE DIRECTOR'S REPORT**

1. Corporate Resolution: Request for Authorization

The Beverly Oliver Trust Account with Raymond James and Associates was set up for the Ashland HS center with departing Finance Director Tina Campbell listed to administer the account. A request was made to remove Tina Campbell and add Interim Finance Director Deborah DeSarah as controller.

**MOTION:** Lisa Marston made a motion to approve the corporate resolution authorizing Interim Finance Director Deborah DeSarah to administer the Beverly Oliver Trust Account as requested. Martha Ibarra seconded the motion; the motion carried.

2. Request to Use ARP Funds for Minor Renovation at ABC-B

A request was made to approve the use of funds of up to \$75K from the American Rescue Plan (ARP) for minor renovation of ABC-B.

**MOTION: Michael Cohen made a motion to approve the use of HHS ARP funds for minor renovation at ABC-B as presented. Angela Alexander seconded the motion; the motion carried.**

3. Union Negotiations

The union and management had their first bargaining session on March 4, and signed tentative agreements on three articles.

**COMMITTEES**

1. Early Childhood Advisory

Executive Director Katherine Clayton attended the February 28 meeting. Topics included mid-year review of EHS/HS child outcomes data and updates on school-readiness goals. The next meeting is June 6.

2. Policy Council

PC met on March 15. Items included a video on HS, a presentation on last month's OSHA state meeting, information on the parent internship program, and recruitment.

**NEXT MEETING**

The Board will meet via Teams on Thursday, April 21 at 5:45 p.m.

The meeting was adjourned at 6:10 p.m.

Respectfully Submitted,

Jean Lehmann