

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, May 16, 2024

PRESENT: Angela Evans (Chair), Jamie Green, Jessica Durrant, Lisa Marston (Treasurer), Michael Cohen (Vice-Chair)

ABSENT: Ashley Primeau (PC Liaison), Kris Woodburn, Sabena Vaughan

STAFF: Christine Russo (PFCE Manager), Katherine Clayton (Executive Director), Shandi Phelps (PFCE Supervisor), and Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Evans called the meeting to order at 5:50 p.m.

STAFF PRESENTATION

1. Parent Family Community Engagement (PFCE)

PFCE Manager Christine Russo gave a presentation on the work of PFCE and its team of family advocates, whose focus is to work with families, address barriers, and help close the opportunity gap through parenting education, community resources, and referrals.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: April 18 minutes; status of grants in process/grants to be approved (Jackson Care Connect Community Health Improvement Plan [CHIP] Grant for Listo); March meals; May and quarterly monitoring; May program information summary (PIS); and receipt of IM 24-01 and PIs 24-02, 24-03, and 24-04. Michael Cohen seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

Financial statements for March 2024 are in order.

MOTION: Michael Cohen made a motion to accept the March 2024 financial statements as presented. Jamie Green seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Oregon Nonprofit Leaders Conference (ONLC)

Angela attended the April 8-9 Oregon Nonprofit Leaders Conference in Ashland. She went to four different workshops and met members from various nonprofit organizations.

2. National Head Start Association (NHSA)

Sabena attended the April 15-18 NHSA National Conference and Expo in Portland, and will be giving a report next month.

COMMITTEES

1. Facilities
The committee met on April 24 and received updates on Williams, Fruitdale, Illinois Valley, and other projects
2. HSAC
The committee met on April 24 and received information on HSAC, care plans, needs, and screenings.

NEXT MEETING

The Board will meet on Thursday, June 13, 2024.

ADJOURNMENT

MOTION: Jessica Durrant made a motion to adjourn the meeting. Lisa Marston seconded the motion; the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Jean Lehmann