

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, March 16, 2023

PRESENT: Jamie Knight, Jessica Durrant, Lisa Marston (Treasurer), Martha Ibarra, Michael Cohen (Vice-Chair), Stephanie Boylen (PC Liaison)

ABSENT: Angela Alexander (Chair), Jeny Grupe, Sabena Vaughan

STAFF: Katherine Clayton (Executive Director), Kaycee Cottone (IS/ERSEA Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Michael Cohen called the meeting to order at 5:50 p.m.

STAFF PRESENTATION

1. ERSEA Training

IS/ERSEA Director Kaycee Cottone gave a PowerPoint presentation on the ERSEA process as defined by the HS Program Performance Standard, with particular focus on eligibility and selection of children and families in the program.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: February 16, 2023 minutes; status of grants in process/grants to be approved (Oregon Department of Education Latino/a/x and Indigenous Student Success Plan, Oregon Community Foundation Latino/x Community Engagement, Jackson Care Connect Jackson Youth System of Care, and Oregon Early Learning Division Early Childhood Equity for Listo); January meals; March enrollment report; March program information summary; receipt of agency contracts/leases/insurance; and receipt of Program Instruction 23-02 and 23-03 from the Office of Head Start. Lisa Marston seconded the motion; the motion carried.

TREASURER'S REPORT

1. Financials

Financial statements are in order for January 2023.

MOTION: Jamie Knight made a motion to accept the January 2023 financial statements as presented. Stephanie Boylen seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Policies

Executive Director Katherine Clayton presented the proposed amendments to the confidentiality policy on sharing information in order to clarify current agency practices based on local school district guidelines.

MOTION: Jessica Durrant made a motion to accept the confidentiality policy amendments as presented and discussed. Jamie Knight seconded the motion; the motion carried.

2. Bylaws

Michael presented the proposed amendments to the bylaws for the Board to clarify current expectations and practices.

MOTION: Jessica Durrant made a motion to accept the proposed changes to the bylaws for the Board as presented. Jamie Knight seconded the motion; the motion carried.

COMMITTEES

1. Policy Council (PC)

Stephanie presented the proposed amendments to the bylaws for PC.

MOTION: Michael Cohen made a motion to accept the proposed changes to the bylaws for PC as presented and discussed. Lisa Marston seconded the motion; the motion carried.

2. Early Childhood Advisory

The committee met this month and reviewed data from the winter quarter showing child outcomes and growth in different domains.

NEXT MEETING

The Board will be meeting via Teams on Thursday, April 20 at 5:45 p.m.

The meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Jean Lehmann