

**SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.**  
**BOARD OF DIRECTORS MINUTES**  
**The Private Room at River's Edge**  
**1936 Rogue River Highway, Grants Pass, Oregon 97527**  
**Thursday, June 13, 2024**

**PRESENT:** Angela Evans (Chair), Ashley Primeau (PC Liaison), Jamie Green, Kris Woodburn, Lisa Marston (Treasurer), Michael Cohen (Vice-Chair)

**ABSENT:** Jessica Durrant, Sabena Vaughan

**STAFF:** Katherine Clayton (Executive Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Evans called the meeting to order at 5:45 p.m.

### **EXECUTIVE SESSION**

The Board went into executive session at 5:55 p.m. to discuss the Executive Director's performance and compensation. Open session resumed at 6:05 p.m.; the Board acknowledged the Executive Director's work and accepted the Executive Director's request for an additional two weeks of PTO instead of a raise to be taken throughout the program year.

### **CONSENT AGENDA**

**MOTION:** Ashley Primeau made a motion to accept the consent agenda as follows: May 16 minutes, status of grants in process/grants to be approved (Oregon Department of Education – Latino/a/x Student Success Plan Grant for Listo), April meals, this month's monitoring, and this month's program information summary (PIS). Jamie Green seconded the motion; the motion carried.

### **TREASURER'S REPORT**

1. Financials  
Financial statements for April 2024 are in order.

**MOTION:** Kris Woodburn made a motion to accept the April 2024 financial statements as presented. Michael Cohen seconded the motion; the motion carried.

### **COMMITTEES**

1. Early Childhood Advisory  
The committee met on May 29. Topics included child outcomes, kindergarten transition, and coaching and professional development for teachers.
2. Policy Council  
Ashley shared the April NHSA Conference PowerPoint presentation with the Board.

### **NEXT MEETING**

The Board will resume meeting on Thursday, September 19.

### **ADJOURNMENT**

**MOTION:** Ashley Primeau made a motion to adjourn the meeting. Kris Woodburn seconded the motion; the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Jean Lehmann