

## Blue Summary Form Guidelines IFSP and ASQ-SE Summary

- The Blue Summary form REPLACES the Screening Observation Form** (also called the goldenrod form as it was printed in that color).
- The Blue Summary Form is to be completed during an Initial Home Visit (IHV) **for children who are new to the program entering on an IFSP.**
- You will need to take with you to the IHV the Blue Summary Form, and a copy of the child's IFSP located in the child's paper file, and the correct age ASQ-SE.
- Prior to IHV you will want to review through the IFSP, and check each box in the "IFSP Goals" column for each Domain Area that the child has current goals in on the Blue Summary Form.
- During the IHV If the parent has concerns in a Domain Area that the child does not have goals in, do not check the box, but do list the concerns in the appropriate Domain Area. During TSG observations you should assess if the child may need IFSP goals in additional areas. Remember that at any time an IFSP team meeting can be held to add, remove, and/or change goals so that they are the most appropriate.
- During the IHV you will want to review the IFSP goals with the parent and discuss how you will be individualizing for the child in the classroom focusing on their IFSP goals. Use the Blue Summary form to document any parent comments or concerns.
- Complete the ASQ-SE. Consider if the information shared may indicate a need for Social Emotional goals to be added to the IFSP. Observe the child in the classroom or during additional home visits to establish if there is such a need.
- Return paper copy of IFSP to child's paper file immediately after returning from the IHV.
- Complete the ASQ-SE information section on the Blue Summary Form.
- Turn in the Blue Summary Form and ASQ-SE to your AA for data entering and scanning.

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