Biting Incident

**POLICY/APPROACH:**

Precautions will be taken to avoid the occurrence of human bites. If a human bite occurs SOCFC will take an active role in working with the parents to protect the health of both people involved, utilizing the recommendations of local health authorities.

**PROCEDURES:**

1. **If the bite does not break the skin of the person bitten and there is NO BLOOD EXPOSURE:**
   
   A. Staff will fill out an *Ouch Report* for the child bitten and give a copy to the parent or send home in an envelope with the parent’s name on it. The *Ouch Report* should indicate what First Aid measures were taken and if they contacted the parent by phone. **NOTE:** Staff cannot share the names of other children involved or their parents’ names.

   B. Staff will file a copy of the *Ouch Report* in the file of the child who was bitten.

   C. Data enter the *Ouch Report* in Shine. The area to enter it is in the *Education* tab, in the *Accident/Injury Documentation* section.

2. **When biting incident results in a BLOOD EXPOSURE:**
   
   A. The **BITER’S MOUTH** will be repeatedly rinsed for 5 minutes by filling and rinsing the mouth in a “Swish and Spit” motion designed to get the water back out of the mouth as quickly as possible. Advise the child to close his/her eyes during this process and to spit into the hand-washing sink. Inspect the child’s mouth for any open sores or cuts that could have been a source of exposure.

   **Disinfect the hand-washing sink immediately after use.**

   B. The **BITTEN PERSON’S WOUND** should be cleaned immediately and treated using First Aid measures. Center staff will call Health at the Main Office to verify that the bitten child/adult has a *current tetanus immunization*. If the individual is not current, he/she will be referred to their Health Care Provider or the County Health Department. Any sign of infection should be immediately reported to the individual’s Health Care Provider and Head Start or EHS Health Office.

   C. The **INCIDENT MUST BE REPORTED** as follows:
When a CHILD BITES ANOTHER CHILD and there is a BLOOD EXPOSURE:

- Report the incident to the parents of the children involved.
  
  i. Staff must attempt to call the parent of the child bitten and request they notify their child’s Health Care Provider about the incident and to seek medical attention, as needed. **NOTE: Staff cannot share the names of other children involved or their parents’ names.**

  ii. Staff must attempt to call the parent of the child that bit the other child, and request they notify their child’s Health Care Provider that there was a blood exposure to their child and describe what measures were taken immediately after the biting (flushing the child’s mouth), and to seek medical attention as recommended by the provider. **NOTE: Staff cannot share the names of other children involved or their parents’ names.**

  iii. Staff will fill out a separate *Ouch Report* for each child involved and give a copy to the parents or send home in an envelope with the parent’s name on it. The *Ouch Report* should indicate what First Aid measures were taken and if they contacted the parent by phone. If either child’s parent indicates they will be taking their child to the health care provider, staff will complete a *Major Incident and Near Miss Investigation Report* and send it to the Health Director for tracking.

D. Data enter the *Ouch Report* in Shine. The area to enter it is in the *Education* tab, in the *Accident/Injury Documentation* section.

3. When a CHILD BITES A STAFF MEMBER and there is BLOOD EXPOSURE:

- Immediately access the *Incident Reporting Binder* and reference the *Employee Illness and Injury Prevention Program*, section titled BBP Exposure Control Plan, referencing also the procedure titled *Body Fluid Precaution – Spill Kit*.

  A. **FOLLOW THE SPECIFIC INSTRUCTIONS OUTLINED IN THE BBP EXPOSURE CONTROL PLAN** (found in the *Employee Illness and Injury Prevention Program* link above).

     There are several forms that must be completed as soon as possible and submitted to the HR Manager.

  B. Staff will fill out an *Ouch Report* for the child involved and give a copy to the parents or send it home in an envelope with the parent’s name on it. The *Ouch Report* should indicate what First Aid measures were taken and if they contacted the parent by phone.

  C. Data enter the *Ouch Report* in Shine. The area to enter it is in the *Education* tab, in the *Accident/Injury Documentation* section.

The *Child Guidance Procedure* or *EHS Child Guidance Policy* will be utilized with any child who bites repeatedly.