

## **WALKING FIELD TRIP PROCEDURE**

To ensure the safety of EHS infants and toddlers on walking field trips off-site of EHS centers, the following procedure will be followed:

1. Specialist/Teachers must get approval from the Center Supervisor prior to any off-site walking field trip and inform her of the walking route.
2. The Specialist/Teacher needs to post a sign on the classroom door that indicates the class is on a walking field trip. A map of the route must be posted on the classroom door.
3. Walking field trips must be taken on routes where there are sidewalks.
4. Children must be strapped into strollers or the bye-bye buggy for walking field trips.
5. The same child to specialist/teacher ratio must be maintained on walking field trips (1 adult to four children).
6. The center first aid fanny pack, emergency cards and a cell phone must be taken on the walking field trip.

