

Southern Oregon Child & Family Council Position Summary

***** EHS Infant/Toddler Caregiver *****

Job Summary & Requirements:

The EHS Infant/Toddler Care Giver is responsible for the care, safety and well-being of the children. This position requires experience working with infants and toddlers. Experience working with low income families is preferred. ***EHS Infant/Toddler Caregiver positions require driving the Head Start School Bus. The required training will be provided by Head Start.***

Education Requirements:

This position requires a C.D.A. Credential in Infant/Toddler Development or the potential to acquire one within the first year of employment.

Hours Per Week: 16 - 40

Agency hours of operation are from 6:30 AM to 6:00 PM. Shifts vary and are as assigned.

Number of Work Weeks per Year: 49 weeks, beginning 8/31/09 and ending 8/6/10

Number of Layoff Weeks per Year: 3

This is an unpaid layoff, during which you may be eligible for unemployment benefits.

Starting Salary: \$10.00

Actual starting salary for this position may vary depending on education, qualifications, and specific position assignment.

Employment Contingencies:

- Employment Application;
- Minimum Age - 21 years;
- Classroom Observation and Interview;
- Policy Council Approval;
- Criminal Registry Background Check;
- Drug Screen, Physical and Functional Test;
- Health Self Appraisal;
- Proof of Current Auto Insurance Coverage;
- Valid Oregon Driver's License;
- 5 Year Driving Record;
- Employment Paperwork (*upon completion of above contingencies*)

Benefit Package:

Paid Holidays

Paid Winter and Spring Break (*total hours paid may vary by seniority and position*)

After 120 days of Full Time employment (*24+ hours per week*), employees are eligible for paid time off, sick leave, and health insurance (*medical, Rx, dental, & vision*).